

1A. Continuum of Care (CoC) Identification

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1A-1. CoC Name and Number: NY-514 - Jamestown, Dunkirk/Chautauqua County CoC

1A-2. Collaborative Applicant Name: Chautauqua Opportunities, Inc.

1A-3. CoC Designation: CA

1A-4. HMIS Lead: Chautauqua Opportunities, Inc.

1B. Coordination and Engagement–Inclusive Structure and Participation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1B-1.	Inclusive Structure and Participation–Participation in Coordinated Entry.	
	NOFO Sections V.B.1.a.(1), V.B.1.e., V.B.1f., and V.B.1.p.	
	In the chart below for the period from May 1, 2023 to April 30, 2024:	
1.	select yes or no in the chart below if the entity listed participates in CoC meetings, voted—including selecting CoC Board members, and participated in your CoC's coordinated entry system; or	
2.	select Nonexistent if the organization does not exist in your CoC's geographic area:	

	Organization/Person	Participated in CoC Meetings	Voted, Including Electing CoC Board Members	Participated in CoC's Coordinated Entry System
1.	Affordable Housing Developer(s)	Yes	Yes	Yes
2.	CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes	No
3.	Disability Advocates	Yes	Yes	Yes
4.	Disability Service Organizations	Yes	Yes	Yes
5.	EMS/Crisis Response Team(s)	No	No	No
6.	Homeless or Formerly Homeless Persons	Yes	Yes	Yes
7.	Hospital(s)	Yes	No	No
8.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Nonexistent	No	No
9.	Law Enforcement	Yes	No	No
10.	Lesbian, Gay, Bisexual, Transgender (LGBTQ+) Advocates	Yes	Yes	Yes
11.	LGBTQ+ Service Organizations	Yes	No	No
12.	Local Government Staff/Officials	Yes	Yes	Yes
13.	Local Jail(s)	Yes	No	No
14.	Mental Health Service Organizations	Yes	Yes	Yes
15.	Mental Illness Advocates	Yes	Yes	Yes
16.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes	Yes	Yes

17.	Organizations led by and serving LGBTQ+ persons	Yes	Yes	Yes
18.	Organizations led by and serving people with disabilities	Yes	Yes	Yes
19.	Other homeless subpopulation advocates	Yes	Yes	Yes
20.	Public Housing Authorities	Yes	Yes	Yes
21.	School Administrators/Homeless Liaisons	No	No	No
22.	Street Outreach Team(s)	Yes	Yes	Yes
23.	Substance Abuse Advocates	Yes	Yes	Yes
24.	Substance Abuse Service Organizations	No	No	No
25.	Agencies Serving Survivors of Human Trafficking	Yes	Yes	Yes
26.	Victim Service Providers	Yes	Yes	No
27.	Domestic Violence Advocates	Yes	Yes	No
28.	Other Victim Service Organizations	Yes	Yes	Yes
29.	State Domestic Violence Coalition	No	No	No
30.	State Sexual Assault Coalition	No	No	No
31.	Youth Advocates	Yes	Yes	Yes
32.	Youth Homeless Organizations	Yes	Yes	Yes
33.	Youth Service Providers	Yes	Yes	Yes
	Other: (limit 50 characters)			
34.	Veteran Service Provider	Yes	Yes	Yes
35.	Faith-based Organizations	Yes	Yes	Yes

1B-1a.	Experience Promoting Racial Equity.	
	NOFO Section III.B.3.c.	

Describe in the field below your CoC's experience in effectively addressing the needs of underserved communities, particularly Black and Brown communities, who are substantially overrepresented in the homeless population.

(limit 2,500 characters)

The Collaborative Applicant, Chautauqua Opportunities, Inc. (COI), is a Community Action Agency that has provided services for low- and moderate-income families since 1965. The agency has a strong presence in the community and operates several service locations throughout the CoC geographic area. Bilingual staff members are available in the agency's buildings to make information accessible to Spanish-speaking customers. COI initiated homeless prevention services in 1988 and a wide variety of services have been mobilized to address the problem. Examples include: budget counseling; landlord-tenant mediation; entitlement advocacy and education; a Landlord Insurance Program that guarantees security deposits when re-housing homeless people, financial assistance to prevent eviction, and help with relocation. Chautauqua County DSS contracts with COI to operate its housing services. COI provides rental subsidies for households with an HIV/AIDS-afflicted family member with HOPWA funding that is passed through NY State.

COI has formed a county-wide Community Council to assist in the planning and evaluation of services. The purpose of the Community Council is to provide a process for members of the community, including underserved populations such as racial/ethnic minorities and people with disabilities, to be able to provide advice to COI on the needs of the community and the design and development of programming to address those needs. Quarterly Community Council meetings are publicly advertised to extend invitation to all members of the public.

COI and several other members of the CoC participate in the Chautauqua I.D.E.A. Coalition, a collective of organizations, businesses, and community members working to promote racial and social justice through inclusion, diversity, equity, and access. The YWCA Jamestown leads the coalition and plays a pivotal role in amplifying the voices of historically marginalized individuals in Chautauqua County. This coalition enhances each organization's capacity to connect affected communities with a network of service providers, fostering a more inclusive and supportive environment.

Using the HMIS data, The CoC completes an analysis of racial and ethnic disparities among the homeless population. This analysis is presented annually to members and strategies to address significant disparities are developed with the full participation of CoC members.

1B-2.	Open Invitation for New Members.	
	NOFO Section V.B.1.a.(2)	
	Describe in the field below how your CoC:	
1.	communicated a transparent invitation process annually (e.g., communicated to the public on the CoC's website) to solicit new members to join the CoC;	
2.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and	
3.	invited organizations serving culturally specific communities experiencing homelessness in your CoC's geographic area to address equity (e.g., Black, Latino, Indigenous, LGBTQ+, and persons with disabilities).	

(limit 2,500 characters)

1.Membership is open to all interested parties and a standing invitation is posted on the CoC website. A public notice announcing the October 2024 meeting of the CoC and inviting new members was published on social media platforms in October 2024. The CoC continually reaches out to new organizations that serve underrepresented populations to encourage participation. Membership is a topic at each CoC meeting and the Executive Committee solicits feedback from the members on other organizations to reach out to for membership. The CoC Chair attends meetings of the United Way, which includes approximately 40 representatives from other organizations, and new members are solicited at the bimonthly meetings.

2. Meetings of the CoC are conducted virtually to make them accessible to the largest number of interested parties as possible. All CoC documents, including the agenda and minutes, are in PDF format so they are easily accessible on any computer device.

3.The CoC works to identify organizations that serve culturally specific populations and ensure they are invited to CoC meetings. The CoC lead agency conducts outreach to migrant and seasonal workers to connect them with health services and works closely with organizations that serve persons with disabilities to include their participation.

1B-3.	CoC's Strategy to Solicit/Consider Opinions on Preventing and Ending Homelessness.	
	NOFO Section V.B.1.a.(3)	

	Describe in the field below how your CoC:
1.	solicited and considered opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;
2.	communicated information during public meetings or other forums your CoC uses to solicit public information;
3.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and
4.	took into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness.

(limit 2,500 characters)

1. The CoC encourages participation by a wide range of organizations and individuals that represent various interests with regard to homelessness. The CoC is currently in the midst of a strategic planning process that is gathering input from CoC members and a community stakeholders. This includes maintaining membership of victim service organizations, housing providers, supportive services providers, veterans services, representatives from legal services and law enforcement, local government, youth service providers, and formerly homeless individuals. The strategic planning process will gather input from all stakeholders to develop a coordinated and prioritized local response. Additionally, in each CoC meeting, community organizations are given the opportunity to provide feedback and discuss the trends and needs in the community and how to better collaborate in order to serve the community. CoC membership includes four formerly homeless individuals that provide input during meetings.

2. The CoC lead co-facilitated several public meetings with the Mayor of the City of Jamestown that were attended by several CoC members and the public. The meetings focused on addressing the growing problem of homelessness in that city. The CoC lead also attended meetings held by the City of Dunkirk that focused on homelessness, and also participated in podcasts on homelessness.

3. Meetings of the CoC are conducted virtually to make them accessible to the largest number of interested parties as possible. All CoC documents, including the agenda and minutes, are in PDF format so they are easily accessible on any computer device. In-person meetings and forums were held in handicap accessible facilities.

4. The need for additional affordable permanent housing and improved shelter options was brought up by members of the public and formerly homeless individuals. The feedback was brought to the full CoC membership and informed the strategies of the coalition going forward. Development activities are currently underway to meet the long-standing need for increased shelter options, including an emergency shelter for single women that will be opened by January 2025 (other funding), an emergency shelter for women with children that is in the early stages of development (other funding), and two project proposals in this application for expansion of a permanent housing project and a transitional-rapid rehousing project for DV survivors.

1B-4.	Public Notification for Proposals from Organizations Not Previously Awarded CoC Program Funding.	
	NOFO Section V.B.1.a.(4)	
	Describe in the field below how your CoC notified the public:	
1.	that your CoC will consider project applications from organizations that have not previously received CoC Program funding;	
2.	about how project applicants must submit their project applications—the process;	
3.	about how your CoC would determine which project applications it would submit to HUD for funding; and	
4.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats.	

(limit 2,500 characters)

1. A notice was posted on the Homeless Coalition (the CoC) page of the lead agency's website on 8/5/2024 announcing the availability of the HUD COC NOFO. The website notice indicated that New and Renewal applicants should follow the funding guidance to submit project applications in e-snaps on or before 9/30/24. An email was also sent to the CoC listserv on 8/6/2024 that includes organizations who may be interested in applying, although all are not necessarily current CoC members. The email notified organizations of the availability of the NOFO and included a link where it could be found.
2. The website notice on 8/5/24 included links to HUD guidance and e-snaps, as well as local CoC funding guidance. The availability of funding was also discussed with CoC membership at their September 2024 meeting and through a distribution email to the membership. The website notice indicated that project applicants should follow the funding guidance and submit applications in e-snaps on or before 9/30/2024.
3. The notice posted to the website included Project Review and Ranking criteria for renewal, new, and DV Bonus projects, including scoring sheets. The website notice also included a local CoC Funding Guide for the FY2024 program competition, which provided a detailed explanation of the Rank and Review process that the CoC would use to select projects for submission for HUD funding.
4. The Review and Ranking criteria and guidance documents posted on the website all open in pdf format, making them accessible on most electronic devices. The availability of funding was also discussed with CoC membership at their September 2024 meeting.

1C. Coordination and Engagement

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1C-1.	Coordination with Federal, State, Local, Private, and Other Organizations.	
	NOFO Section V.B.1.b.	
	In the chart below:	
1.	select yes or no for entities listed that are included in your CoC's coordination, planning, and operations of projects that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness; or	
2.	select Nonexistent if the organization does not exist within your CoC's geographic area.	

	Entities or Organizations Your CoC Coordinates with for Planning or Operations of Projects	Coordinates with the Planning or Operations of Projects?
1.	Funding Collaboratives	Nonexistent
2.	Head Start Program	Yes
3.	Housing and services programs funded through Local Government	Yes
4.	Housing and services programs funded through other Federal Resources (non-CoC)	Yes
5.	Housing and services programs funded through private entities, including Foundations	Yes
6.	Housing and services programs funded through State Government	Yes
7.	Housing and services programs funded through U.S. Department of Health and Human Services (HHS)	Yes
8.	Housing and services programs funded through U.S. Department of Justice (DOJ)	Nonexistent
9.	Housing Opportunities for Persons with AIDS (HOPWA)	Yes
10.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Nonexistent
11.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes
12.	Organizations led by and serving LGBTQ+ persons	Yes
13.	Organizations led by and serving people with disabilities	Yes
14.	Private Foundations	Yes
15.	Public Housing Authorities	Yes
16.	Runaway and Homeless Youth (RHY)	Yes
17.	Temporary Assistance for Needy Families (TANF)	Yes
	Other:(limit 50 characters)	
18.	Domestic Violence and Anti-Trafficking programs	Yes

1C-2.	CoC Consultation with ESG Program Recipients.	
	NOFO Section V.B.1.b.	

In the chart below select yes or no to indicate whether your CoC:

1.	Consulted with ESG Program recipients in planning and allocating ESG Program funds?	Yes
2.	Provided Point-in-Time (PIT) count and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area?	Yes
3.	Ensured local homelessness information is communicated and addressed in the Consolidated Plan updates?	Yes
4.	Coordinated with ESG recipients in evaluating and reporting performance of ESG Program recipients and subrecipients?	Yes

1C-3.	Ensuring Families are not Separated.	
	NOFO Section V.B.1.c.	

Select yes or no in the chart below to indicate how your CoC ensures emergency shelter, transitional housing, and permanent housing (PSH and RRH) do not deny admission or separate family members regardless of each family member's self-reported sexual orientation and gender identity:

1.	Conducted mandatory training for all CoC- and ESG-funded service providers to ensure families are not separated?	Yes
2.	Conducted optional training for all CoC- and ESG-funded service providers to ensure family members are not separated?	No
3.	Worked with CoC and ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients?	Yes
4.	Worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within your CoC's geographic area that might be out of compliance and took steps to work directly with those facilities to bring them into compliance?	No
5.	Sought assistance from HUD by submitting questions or requesting technical assistance to resolve noncompliance by service providers?	No

1C-4.	CoC Collaboration Related to Children and Youth—SEAs, LEAs, School Districts.	
	NOFO Section V.B.1.d.	

Select yes or no in the chart below to indicate the entities your CoC collaborates with:

1.	Youth Education Provider	Yes
2.	State Education Agency (SEA)	Yes
3.	Local Education Agency (LEA)	Yes
4.	School Districts	Yes

1C-4a.	Formal Partnerships with Youth Education Providers, SEAs, LEAs, School Districts.	
	NOFO Section V.B.1.d.	

Describe in the field below the formal partnerships your CoC has with at least one of the entities where you responded yes in question 1C-4.

(limit 2,500 characters)

The CoC works closely with youth education providers to ensure continuation of education services. The CoC Lead Agency (COI) is the provider of Head Start and Early Head Start, and homeless children are prioritized for enrollment. COI also operates licensed RHY facilities (the only licensed RHY facilities in the CoC) and the Coordinator attends CoC meetings and works closely with all local school districts. The CoC collaborates with McKinney-Vento liaisons in all local school districts, who provide referrals to COI's RHY shelter and ensure that each youth maintains educational services during the homeless period. School districts refer unaccompanied homeless youth to the RHY provider when they become aware of the homeless situation. RHY staff make outreach materials available to at-risk youth. The RHY provider initiates contact with the youth's school district upon shelter entry to ensure education is maintained or re-established. School districts also refer homeless families to CoC other provider members. NYS Education Department lists names and contact information for McKinney-Vento liaisons in each district on its website for reference. The Federal McKinney-Vento Homeless Education Act is supported by NY State Education law 3209 and these laws are strictly adhered to by local districts. Within the CoC, the YWCA of Jamestown has a formal partnership with the largest district for childcare and supportive services to homeless or at-risk teen mothers. COI has formal partnerships with 3 schools for UPK, which prioritizes homeless families.

1C-4b. Informing Individuals and Families Who Have Recently Begun Experiencing Homelessness about Eligibility for Educational Services.

NOFO Section V.B.1.d.

Describe in the field below written policies and procedures your CoC uses to inform individuals and families who have recently begun experiencing homelessness of their eligibility for educational services.

(limit 2,500 characters)

In accordance with written intake procedures, the intake of children and youth for homeless services is completed through the Coordinated Entry process and by the RHY provider. For families with homeless youth, their eligibility for educational services is provided by intake workers within the Coordinated Entry system. ESG subrecipients and the RHY provider in the service area are required to provide information to unaccompanied youth and homeless facilities with school aged children about their McKinney-Vento rights. The Collaborative Applicant is the RHY provider, Head Start provider and also an ESG subrecipient. They coordinate McKinney-Vento services with school districts to ensure that customer rights are upheld.

1C-4c.	Written/Formal Agreements or Partnerships with Early Childhood Services Providers.	
	NOFO Section V.B.1.d.	

Select yes or no in the chart below to indicate whether your CoC has written formal agreements or partnerships with the listed providers of early childhood services:

		MOU/MOA	Other Formal Agreement
1.	Birth to 3 years	No	No
2.	Child Care and Development Fund	No	No
3.	Early Childhood Providers	No	No
4.	Early Head Start	Yes	No
5.	Federal Home Visiting Program—(including Maternal, Infant and Early Childhood Home and Visiting or MIECHV)	Yes	No
6.	Head Start	Yes	No
7.	Healthy Start	No	No
8.	Public Pre-K	Yes	Yes
9.	Tribal Home Visiting Program	No	No
	Other (limit 150 characters)		
10.			

1C-5.	Addressing Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking—Collaboration with Federally Funded Programs and Victim Service Providers.	
	NOFO Section V.B.1.e.	

In the chart below select yes or no for the organizations your CoC collaborates with:

	Organizations	
1.	State Domestic Violence Coalitions	No
2.	State Sexual Assault Coalitions	No
3.	Anti-trafficking Service Providers	Yes
	Other Organizations that Help this Population (limit 500 characters)	
4.		

1C-5a.	Collaborating with Federally Funded Programs and Victim Service Providers to Address Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	

Describe in the field below how your CoC regularly collaborates with organizations that you selected yes to in Question 1C-5 to:

1.	update CoC-wide policies; and
2.	ensure all housing and services provided in the CoC's geographic area are trauma-informed and can meet the needs of survivors.

(limit 2,500 characters)

1. The CoC has strong working relationships with two local organizations, the Salvation Army and YWCA Jamestown, which provide housing and supportive services to survivors of domestic violence, dating violence, sexual assault, and stalking. These organizations are CoC members and were instrumental in developing the CoC's Emergency Transfer plan policy for survivors of domestic violence and are regularly involved in membership meetings where CoC policies are discussed and approved.

2. Survivor serving organizations are trained to provide trauma-informed care to their clients. The principles of trauma-informed care are explained during the annual training provided to the CoC by the Salvation Army on domestic violence, dating violence, sexual assault, and stalking. Member organizations are expected to provide housing and supportive services in a trauma-informed manner, and CoC funded organizations are monitored for adherence. Chautauqua Opportunities, Inc., the Collaborative Applicant for the CoC, is a trauma informed, resilient, and responsive agency.

1C-5b.	Implemented Safety Planning, Confidentiality Protocols in Your CoC's Coordinated Entry to Address the Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	
	Describe in the field below how your CoC's coordinated entry addresses the needs of DV survivors by including:	
1.	safety planning protocols; and	
2.	confidentiality protocols.	

(limit 2,500 characters)

1. As described in the CoC's Written Standards, all points of entry into the coordinated entry process must provide safety and security protections for survivors. All survivors who engage with a point of coordinated entry are screened by the housing provider using the VI-SPDAT (Vulnerability Index Service Prioritization Decision Assistance Tool) for safety concerns, including any present risks for domestic violence. Participants who reveal a safety concern are advised to call the local domestic violence hotline, which serves as the coordinated entry point for survivor services and can better assess the risk and develop an appropriate safety plan. The housing provider may be advised of the safety plan if an appropriate release of information is signed. The safety plan developed through the domestic violence coordinated entry process includes information on Emergency Transfers, planning for threats of imminent harm, and planning for future housing. Clients are advised of the housing options available to them and how to access those options. Clients who receive an intake through the domestic violence coordinated entry process can reach out to the housing providers. They may also provide consent for the domestic violence provider to coordinate with other housing providers.

2. Confidentiality is an expectation of all housing providers in the CoC. Providers who participate in coordinated entry and HMIS must sign an agreement affirming their commitment to confidentiality. For victim services, confidentiality is maintained throughout the provision of services. It includes obtaining releases of information when coordinating a transfer to another provider. The new dwelling unit of the tenant is always kept confidential from the person(s) who committed or threatened violence against the tenant.

1C-5c.	Coordinated Annual Training on Best Practices to Address the Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	

In the chart below, indicate how your CoC facilitates training for project staff and coordinated entry staff that addresses best practices on safety planning and confidentiality protocols:

		Project Staff	Coordinated Entry Staff
1.	Training Occurs at least annually?	Yes	Yes
2.	Incorporates Trauma Informed best practices?	Yes	Yes
3.	Incorporates Survivor-Centered best practices?	Yes	Yes
4.	Identifies and assesses survivors' individual safety needs?	Yes	Yes
5.	Enhances and supports collaboration with DV organizations?	Yes	Yes
6.	Ensures survivors' rights, voices, and perspectives are incorporated?	Yes	Yes
	Other? (limit 500 characters)		
7.			

1C-5d.	Implemented VAWA-Required Written Emergency Transfer Plan Policies and Procedures for Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	

Describe in the field below:

1.	whether your CoC's written policies and procedures include an emergency transfer plan;
2.	how your CoC informs all households seeking or receiving CoC Program assistance about their rights to an emergency transfer;
3.	what your CoC requires households to do to request emergency transfers; and
4.	what your CoC does in response to households requesting emergency transfers.

(limit 2,500 characters)

1. The CoC has policies and procedures that include an Emergency Transfer plan and these are publicized publicly on the CoC website and they are distributed to member organizations annually by email. The CoC conducts an annual training, provided by a local victim's services organization, which describes the referral process to the local domestic violence hotline. During this training, CoC member organizations receive detailed information on the process. Member organizations are responsible for informing their tenants of the availability of and process for Emergency Transfers for survivors and maintaining their rights under VAWA.

2. The CoC communicates its process for individuals and families to request an emergency transfer by publicizing its Emergency Transfer Plan on its website and directing individuals to the local domestic violence hotline that is managed by the Salvation Army for further details. Salvation Army staff serve as a coordinated entry point for these services and explain to individuals and families how they can request an emergency transfer from their housing provider.

3. Households may submit a written request for emergency transfer to their current housing provider. The tenant's written request for an emergency transfer should include either a statement expressing that the tenant reasonably believes that there is a threat of imminent harm from further violence if the tenant were to remain in the same dwelling unit assisted under HP's program; or a statement that the tenant was a sexual assault victim and that the sexual assault occurred on the premises during the 90-calendar-day period preceding the tenant's request for an emergency transfer. The completed form would then be submitted to the provider.

4. When the housing provider receives a request for an emergency transfer, they will review whether they have available housing units for an emergency transfer. The provider will act as quickly as possible to move the tenant and will maintain confidentiality about the request and the move. If they do not have a unit available, they can request available units from other organizations and coordinate while maintaining confidentiality throughout the process..

1C-5e.	Facilitating Safe Access to Housing and Services for Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	

Describe in the field below how your CoC ensures households experiencing trauma or a lack of safety related to fleeing or attempting to flee domestic violence, dating violence, sexual assault, or stalking have safe access to all of the housing and services available within your CoC's geographic area.

(limit 2,500 characters)

The CoC ensures access to housing and supportive services for victims of domestic violence, dating violence, sexual assault, and stalking by coordinating the entry to those resources. The primary coordinated entry point is the local domestic violence hotline that is managed by the Salvation Army. Staff that work for the hotline are trained in best practices to support survivors and link to appropriate resources, including the emergency domestic violence shelter, transitional housing, and local affordable housing options. In addition, a screening tool, VI-SPDAT, is used by all points of entry into the coordinated entry system to screen homeless clients for domestic violence. Homeless clients who indicate that they are in a situation of domestic violence, dating violence, sexual assault, and stalking, are provided information on the resources available for accessing services and the process for emergency transfers.

1C-5f.	Identifying and Removing Barriers for Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	
	Describe in the field below how your CoC ensures survivors receive safe housing and services by:	
1.	identifying barriers specific to survivors; and	
2.	working to remove those barriers.	

(limit 2,500 characters)

1. Case managers meet with all shelter residents to complete and intake and do goal planning with the participant. Housing is reviewed during goal planning and a discussion about possible housing options is started. Assessing the needs and wants of the participant (including a return to the home with a safety plan or order of protection in place). Case managers meet weekly or more often as needed with residents to assist with facilitation of their goals. During these meetings, any barriers to returning home or finding new housing is reviewed. We have discussions about income, safety concerns, number of people and special considerations for housing (such as handicap accessibility), animals or support animals that need housing, and where the resident feels, they may want to relocate. Options such as transitional housing are presented if appropriate. Can they live independently and be successful in rental of their own unit long term? Case managers can have discussions with other agency providers upon signing a release of information to help staff determine what needs the participant may have for moving into a new location. We can use worksheets for budgeting if the participant wants to access this tool with the case managers helping to figure income, expenses, and needs. We discuss any past or current renting issues or past issues with landlords. Working as an advocate or liaison with current landlords and DHHS can help access other barriers. Some barriers include not having any financial income upon entering shelter, not enough income to provide housing security, not having enough affordable safe housing units available in the county for rent. Past issues with landlords and renting of units, pets, and location of housing in proximity to places like grocery stores.

2. Residents are assisted with completing applications for any appropriate housing programs or housing assistance. They are helped to obtain the needed documentation/ID/ paperwork for applications and landlords. This may include securing funds to assist with replacing documentation. Assistance includes transportation to look at new housing units, advocating with landlords and other agencies to secure housing, and working with other agencies to secure housing assistance for the participant. It also includes assisting the participant to find employment or other stable income and working with Law NY for tenants rights with evictions, renting or other rental concerns.

1C-6.	Addressing the Needs of Lesbian, Gay, Bisexual, Transgender and Queer+—Anti-Discrimination Policy and Equal Access Trainings.	
	NOFO Section V.B.1.f.	

1.	Did your CoC implement a written CoC-wide anti-discrimination policy ensuring that LGBTQ+ individuals and families receive supportive services, shelter, and housing free from discrimination?	Yes
2.	Did your CoC conduct annual CoC-wide training with providers on how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity (Equal Access Final Rule)?	Yes
3.	Did your CoC conduct annual CoC-wide training with providers on how to effectively implement Equal Access in Accordance With an Individual's Gender Identity in Community Planning and Development Programs (Gender Identity Final Rule)?	Yes

1C-6a.	Anti-Discrimination Policy—Updating Policies—Assisting Providers—Evaluating Compliance—Addressing Noncompliance.	
	NOFO Section V.B.1.f.	

	Describe in the field below:
1.	how your CoC regularly collaborates with LGBTQ+ and other organizations to update its CoC-wide anti-discrimination policy, as necessary to ensure all housing and services provided in the CoC are trauma-informed and able to meet the needs of LGBTQ+ individuals and families;
2.	how your CoC assisted housing and services providers in developing project-level anti-discrimination policies that are consistent with the CoC-wide anti-discrimination policy;
3.	your CoC's process for evaluating compliance with your CoC's anti-discrimination policies; and
4.	your CoC's process for addressing noncompliance with your CoC's anti-discrimination policies.

(limit 2,500 characters)

1. Evergreen Health is a CoC member, which provides health services for the LGBTQ+ community. They attend CoC meetings and were involved in the development of the anti-discrimination policy. The Policy is reviewed at CoC meetings to ensure that all housing and service providers are trauma-informed and sensitive to the needs of LGBTQ+ individuals.

2. All CoC-funded agencies must adhere to the anti-discrimination policy established by the CoC. The Collaborative Applicant manages a CoC Planning Grant, which requires that it monitors the compliance of CoC-funded projects. The Collaborative Applicant reviews anti-discrimination policies of CoC-funded agencies and assists providers with making any changes to ensure their anti-discrimination policies are consistent with the CoC anti-discrimination policy. This includes ensuring that LGBTQ+ individuals and families receive supportive services, shelter, and housing free from discrimination.

3. The Collaborative Applicant of the CoC takes an active role in evaluating and monitoring compliance with the CoC's anti-discrimination policies. This involves reviewing each CoC-funded agency's anti-discrimination policies and monitoring project level compliance through site reviews of each project.

4. If an issue of non-compliance is identified through a project monitoring, the Collaborative Applicant provides written notice to the provider. The provider may be offered the opportunity to respond and bring the project into compliance within a reasonable timeframe. Projects that do not become compliant would not be eligible for continued funding through the CoC.

1C-7.	Public Housing Agencies within Your CoC's Geographic Area—New Admissions—General/Limited Preference—Moving On Strategy.	
	NOFO Section V.B.1.g.	

You must upload the PHA Homeless Preference\PHA Moving On Preference attachment(s) to the 4B. Attachments Screen.

Enter information in the chart below for the two largest PHAs highlighted in gray on the current CoC-PHA Crosswalk Report or the two PHAs your CoC has a working relationship with—if there is only one PHA in your CoC's geographic area, provide information on the one:

Public Housing Agency Name	Enter the Percent of New Admissions into Public Housing or Housing Choice Voucher Program During FY 2023 who were experiencing homelessness at entry	Does the PHA have a General or Limited Homeless Preference?	Does the PHA have a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On?
----------------------------	--	---	---

NYS Housing Trust Fund	10%	Yes-HCV	No
Dunkirk Housing Authority	75%	Yes-Public Housing	No

1C-7a.	Written Policies on Homeless Admission Preferences with PHAs.	
	NOFO Section V.B.1.g.	

Describe in the field below:

1.	steps your CoC has taken, with the two largest PHAs within your CoC's geographic area or the two PHAs your CoC has working relationships with, to adopt a homeless admission preference—if your CoC only has one PHA within its geographic area, you may respond for the one; or
2.	state that your CoC has not worked with the PHAs in its geographic area to adopt a homeless admission preference.

(limit 2,500 characters)

1. The CoC supports a Housing First approach and CoC members have met with representatives of the Dunkirk and Jamestown public housing authorities to discuss the role each PHA can play in developing that model, including a review of their admission policies and procedures. There is a formal written procedure for Preference within the City of Dunkirk Housing Authority's Admission and Continued Occupancy Policy. This policy shows that applicants who are homeless will be prioritized. The CoC lead agency (COI) administers the Housing Choice Voucher Program for the NYS Housing Trust Fund and the program prioritizes the homeless. The CoC continues to encourage active participation of the local housing authorities in the CoC meetings and will continue these discussions regarding homeless admission preference and expansion of their homeless definition.

1C-7b.	Moving On Strategy with Affordable Housing Providers.	
	Not Scored—For Information Only	

Select yes or no in the chart below to indicate affordable housing providers in your CoC's jurisdiction that your recipients use to move program participants to other subsidized housing:

1.	Multifamily assisted housing owners	Yes
2.	PHA	Yes
3.	Low Income Housing Tax Credit (LIHTC) developments	Yes
4.	Local low-income housing programs	Yes
	Other (limit 150 characters)	
5.		

1C-7c.	Include Units from PHA Administered Programs in Your CoC's Coordinated Entry.	
	NOFO Section V.B.1.g.	

In the chart below, indicate if your CoC includes units from the following PHA programs in your CoC's coordinated entry process:

FY2024 CoC Application	Page 18	10/28/2024
------------------------	---------	------------

1.	Emergency Housing Vouchers (EHV)	No
2.	Family Unification Program (FUP)	Yes
3.	Housing Choice Voucher (HCV)	No
4.	HUD-Veterans Affairs Supportive Housing (HUD-VASH)	No
5.	Mainstream Vouchers	No
6.	Non-Elderly Disabled (NED) Vouchers	No
7.	Public Housing	Yes
8.	Other Units from PHAs:	

1C-7d.	Submitting CoC and PHA Joint Applications for Funding for People Experiencing Homelessness.	
	NOFO Section V.B.1.g.	

1.	Did your CoC coordinate with a PHA(s) to submit a competitive joint application(s) for funding or jointly implement a competitive project serving individuals or families experiencing homelessness (e.g., applications for mainstream vouchers, Family Unification Program (FUP), other programs)?	Yes
		Program Funding Source
2.	Enter the type of competitive project your CoC coordinated with a PHA(s) to submit a joint application for or jointly implement.	FUP & Mainstream

1C-7e.	Coordinating with PHA(s) to Apply for or Implement HCV Dedicated to Homelessness Including Emergency Housing Voucher (EHV).	
	NOFO Section V.B.1.g.	

	Did your CoC coordinate with any PHA to apply for or implement funding provided for Housing Choice Vouchers dedicated to homelessness, including vouchers provided through the American Rescue Plan?	Yes
--	--	-----

1D. Coordination and Engagement Cont'd

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1D-1.	Preventing People Transitioning from Public Systems from Experiencing Homelessness.	
	NOFO Section V.B.1.h.	

Select yes or no in the chart below to indicate whether your CoC actively coordinates with the public systems listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs.

1.	Prisons/Jails?	Yes
2.	Health Care Facilities?	Yes
3.	Residential Care Facilities?	Yes
4.	Foster Care?	Yes

1D-2.	Housing First—Lowering Barriers to Entry.	
	NOFO Section V.B.1.i.	

1.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2024 CoC Program Competition.	5
2.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2024 CoC Program Competition that have adopted the Housing First approach.	5
3.	This number is a calculation of the percentage of new and renewal PSH, RRH, SSO non-Coordinated Entry, Safe Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in the FY 2024 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	100%

1D-2a.	Project Evaluation for Housing First Compliance.	
	NOFO Section V.B.1.i.	

You must upload the Housing First Evaluation attachment to the 4B. Attachments Screen.

Describe in the field below:

1.	how your CoC evaluates every project—where the applicant checks Housing First on their project application—to determine if they are using a Housing First approach;
2.	the list of factors and performance indicators your CoC uses during its evaluation;
3.	how your CoC regularly evaluates projects outside of your local CoC competition to ensure the projects are using a Housing First approach; and
4.	what your CoC has done to improve fidelity to Housing First.

(limit 2,500 characters)

1. The CoC has taken a strong stance in support of Housing First and evaluates projects to ensure they are committed to rapid placement without requiring service participation or other preconditions for program participants. Through the CoC Planning Grant, the Collaborative Applicant is able to monitor CoC projects, which includes monitoring their compliance with Housing First. A Housing First Evaluation Tool (attached) is used for the CoC lead to monitor compliance with Housing First in its ongoing monitoring of projects. The Rank and Review tool utilized by the CoC evaluates programs on their ability to affirm a Housing First approach.

2. The CoC evaluates the client intake and eligibility process and the client termination process of CoC-funded projects to ensure they meet the standards of Housing First. Factors and performance indicators used for evaluation include: admissions must not be contingent on sobriety, income limits, lack of a criminal record, or participation in treatment programs; individuals must not be rejected on the basis of poor credit, poor rental history, or minor criminal convictions; individuals with disabilities must be able to make requests for reasonable accommodations and buildings/units must be accessible to them; supportive services are tenant-driven and take a harm reduction approach

3. The Collaborative Applicant provides training on best practices for eligibility determination and terminations to all agencies who participate in the HMIS, which includes projects that are not CoC funded. The training includes an explanation of Housing First practices and their benefits for housing outcomes. The Collaborative Applicant provides the Housing First Assessment Tool to participating members and what standards apply to their project. The CoC offers to provide a third-party evaluation to participating organizations.

4. The Collaborative Applicant continues to promote Housing First within the CoC and community. This includes support and advocacy for local and state resource allocation to projects that implement Housing First; training CoC members on Housing First and its benefits; and evaluating the fidelity of projects to Housing First. Through these efforts, the CoC has identified new shelter and PSH projects with Housing First standards as a key gap in services for the community. This has steered a reallocation of local government resources to a low-barrier shelter this year.

1D-3.	Street Outreach—Data—Reaching People Least Likely to Request Assistance.	
	NOFO Section V.B.1.j.	
	Describe in the field below how your CoC tailored its street outreach to people experiencing homelessness who are least likely to request assistance.	

(limit 2,500 characters)

Those who are least likely to request assistance are less likely to be referred through the network of housing service providers. Outreach workers come into direct contact with them by visiting areas the homeless are known to inhabit or frequent to link them with housing assistance services, or they may be notified of homeless persons through connections with police, libraries, city government, the local county jail, soup kitchens, and local school districts.

1D-4.	Strategies to Prevent Criminalization of Homelessness.	
	NOFO Section V.B.1.k.	

Select yes or no in the chart below to indicate your CoC's strategies to prevent the criminalization of homelessness in your CoC's geographic area:

Your CoC's Strategies		Engaged/Educated Legislators and Policymakers	Implemented Laws/Policies/Practices that Prevent Criminalization of Homelessness
1.	Increase utilization of co-responder responses or social services-led responses over law enforcement responses to people experiencing homelessness?	Yes	Yes
2.	Minimize use of law enforcement to enforce bans on public sleeping, public camping, or carrying out basic life functions in public places?	Yes	No
3.	Avoid imposing criminal sanctions, including fines, fees, and incarceration for public sleeping, public camping, and carrying out basic life functions in public places?	Yes	No
4.	Other:(limit 500 characters)		

1D-5.	Rapid Rehousing--RRH Beds as Reported in the Housing Inventory Count (HIC) or Longitudinal Data from HMIS.	
	NOFO Section V.B.1.l.	

		HIC Longitudinal HMIS Data	2023	2024
	Enter the total number of RRH beds available to serve all populations as reported in the HIC or the number of households served per longitudinal HMIS data, e.g., APR.	HIC	5	20

1D-6.	Mainstream Benefits--CoC Annual Training of Project Staff.	
	NOFO Section V.B.1.m.	

Indicate in the chart below whether your CoC trains program staff annually on the following mainstream benefits available for program participants within your CoC's geographic area:

	Mainstream Benefits	CoC Provides Annual Training?
1.	Food Stamps	Yes
2.	SSI–Supplemental Security Income	Yes
3.	SSDI–Social Security Disability Insurance	Yes
4.	TANF–Temporary Assistance for Needy Families	Yes
5.	Substance Use Disorder Programs	Yes
6.	Employment Assistance Programs	Yes
7.	Other (limit 150 characters)	

1D-6a.	Information and Training on Mainstream Benefits and Other Assistance.	
	NOFO Section V.B.1.m	

	Describe in the field below how your CoC:
1.	works with projects to collaborate with healthcare organizations, including those that provide substance use disorder treatment and mental health treatment, to assist program participants with receiving healthcare services, including Medicaid; and
2.	promotes SSI/SSDI Outreach, Access, and Recovery (SOAR) certification of program staff.

(limit 2,500 characters)

1. At each bi-monthly CoC meeting, CoC members whose agencies provide mainstream resources systemically provide up-to-date information on mainstream resources available for program participants. These resources include but are not limited to, Food Stamps, SSI, TANF, Medicaid and Substance Abuse programs within the CoC's geographic area. Also, healthcare providers, substance abuse treatment providers, and mental health treatment providers regularly give information to CoC members that details how program participants can access healthcare services. This includes how to access intakes in person, over the phone, or on a computer, as well providing materials such as brochures and pamphlets that better explain available services.

2. The CoC works with all projects to promote SSI/SSD Outreach, Access and Recovery (SOAR) certification by explaining the certification process and benefits. Individuals who are already SOAR certified are available for troubleshooting and guidance.

ID-7.	Partnerships with Public Health Agencies–Collaborating to Respond to and Prevent the Spread of Infectious Diseases.	
	NOFO Section V.B.1.n.	

	Describe in the field below how your CoC effectively collaborates with state and local public health agencies to develop CoC-wide policies and procedures that:
1.	respond to infectious disease outbreaks; and
2.	prevent infectious disease outbreaks among people experiencing homelessness.

(limit 2,500 characters)

1. The Chautauqua County Department of Mental Hygiene and Social Services is a CoC member and provides input on policies and procedures for responding to and preventing infectious diseases. CoC agencies have various federal, state and local funding agencies who issue guidance regarding responding to infectious disease outbreaks. Agencies must adhere to this guidance when available. When not available, the CoC encourages agencies to follow all guidance provided by NYS Department of Health.

2. The CoC works with local public health agencies and homeless providers to prevent the spread of infectious disease for people experiencing homelessness. The CoC communicated HUD's Infectious Disease Toolkit to public health agencies and homeless providers to assist with preparing, mitigating and responding to an infectious disease outbreak. The CoC has ongoing conversations with all relevant parties to review current situations and discuss/develop plans to address any issues.

ID-7a.	Collaboration With Public Health Agencies on Infectious Diseases.	
	NOFO Section V.B.1.n.	
	Describe in the field below how your CoC:	
	1. effectively shared information related to public health measures and homelessness; and	
	2. facilitated communication between public health agencies and homeless service providers to ensure street outreach providers and shelter and housing providers are equipped to prevent or limit infectious disease outbreaks among program participants.	

(limit 2,500 characters)

1. The CoC communicated information to its members about safety measures through CoC meetings and emails. A special meeting was called at the beginning of the pandemic to ensure that provider members received information on containing the spread of the virus. Public health and program implementation guidance was provided by many local, state, or Federal governmental agencies. The CoC passed all information along to members through its email listserv. CoC leadership and members also participated in a local county-wide meeting which included County Representatives and Community-Based Organizations. These meetings provided public health information from our local Health Department pertaining to our county's most vulnerable populations and services available.

2. The CoC distributed information provided by the state Department of Health as well as our local county Health Department about available vaccination clinics and how to speak with homeless clients about vaccination. Because the initial scheduling for vaccinations was conducted exclusively through computer based registrations, the lead agency advocated with the local health department for access to vaccinations for the homeless. In response, the health department reached out to homeless services providers to facilitate vaccination clinic registration for staff and customers. The CoC and homeless services providers prioritized vaccination for congregate shelter residents and front-line workers. As time went on, vaccination became more readily available for walk-in appointments and the CoC shifted its focus to providing health information to address vaccine hesitancy.

1D-8.	Coordinated Entry Standard Processes.	
	NOFO Section V.B.1.o.	

Describe in the field below how your CoC's coordinated entry system:

1.	can serve everybody regardless of where they are located within your CoC's geographic area;
2.	uses a standardized assessment process to achieve fair, equitable, and equal access to housing and services within your CoC;
3.	collects personal information in a trauma-informed way; and
4.	is updated at least annually using feedback received from participating projects and households that participated in coordinated entry.

(limit 2,500 characters)

1. The CoC's coordinated entry system covers 100% of the CoC's geographical area (Chautauqua County) by reaching out and encouraging housing providers across the entire county to enter HMIS Data. The CoC Lead, Chautauqua Opportunities, has a formal contract with the Local Department of Health and Human Services, and enters HMIS data for any homeless individual who receives services through the Department, which has 3 locations throughout the service area.

2. Each agency that enters data utilizes the most recent standardized HUD assessment and receives training on how to complete and input the assessment into the HMIS system. Assessments are routinely updated by the HMIS lead. A standardized assessment called VI-SPDAT (Vulnerability Index Service Prioritization Decision Assistance Tool) is used across all homeless providers.

3. New users are trained on how to administer the HMIS assessments using a trauma informed perspective. Certain questions, such as asking if a person has HIV or has experienced DV have been altered to reduce harm/trauma. Users/providers are trained to only collect data that the client is comfortable answering, and not to pressure clients in any situation.

4. The coordinated entry system is updated monthly, and participating projects receive by-name lists as requested. Project participants are encouraged to provide feedback during bi-monthly CoC meetings, and those working with program participants provide feedback on the coordinated entry system.

1D-8a.	Coordinated Entry–Program Participant-Centered Approach.	
	NOFO Section V.B.1.o.	

Describe in the field below how your CoC's coordinated entry system:

1.	reaches people who are least likely to apply for homeless assistance in the absence of special outreach;
2.	prioritizes people most in need of assistance;
3.	ensures people most in need of assistance receive permanent housing in a timely manner, consistent with their needs and preferences; and

- | | |
|----|---|
| 4. | takes steps to reduce burdens on people seeking assistance. |
|----|---|

(limit 2,500 characters)

1. The CoC has a broad membership that includes organizations serving individuals and families who are least likely to apply for services, including street homeless. CoC members who serve as Coordinated Entry access points primarily serve persons who are members of protected classes based on race, color, religion, sex, national origin, gender identity, sexual orientation, age, familial status, or disability. Street outreach is provided by the CoC lead agency, which allows for offsite Coordinated Entry when homeless persons who are least likely to apply are identified in the community.

2. A standardized assessment called VI-SPDAT (Vulnerability Index Service Prioritization Decision Assistance Tool) is used across all homeless providers. The VI-SPDAT is a widely-used triage tool to determine risk and prioritize assistance based on need. It can be administered to both individuals and families and includes a version for unaccompanied youth. The VI-SPDAT helps to ensure fair and equal access to services by scoring for prioritization based on risk to inform decisions by providers about the type of support and housing intervention needed.

3. The CE process is designed to place those at the highest level of need at the top of the list, ensuring permanent housing placement in a timely manner. The list is reviewed regularly to remove those placed in permanent housing and remove those who are no longer interested or eligible for services, which helps to expedite housing placements for those who are most in need of assistance.

4. The VI-SPDAT takes less than seven minutes to complete and can be administered over the phone or in person to ensure that services are provided in a timely manner. All staff administering the VI-SPDAT are trained in trauma informed care and the burdens that individuals and families may face during the coordinated entry process. Customers are informed that they are not required to answer questions that make them uncomfortable.

1D-8b.	Coordinated Entry—Informing Program Participants about Their Rights and Remedies—Reporting Violations.	
	NOFO Section V.B.1.o.	

Describe in the field below how your CoC through its coordinated entry:

1.	affirmatively markets housing and services provided within the CoC's geographic area and ensures it reaches all persons experiencing homelessness;
2.	informs program participants of their rights and remedies available under federal, state, and local fair housing and civil rights laws; and
3.	reports any conditions or actions that impede fair housing choice for current or prospective program participants to the jurisdiction(s) responsible for certifying consistency with the Consolidated Plan.

(limit 2,500 characters)

1. All housing projects advertise their housing and supportive services to eligible persons, regardless of race, color, national origin, religion, sex, gender identity, sexual orientation, age, familial status, or disability. The CoC's coordinated entry system covers 100% of the CoC's geographic area.

2. All program participants are made aware of their rights and remedies under fair housing and civil rights laws. This information is made available through applications, on program websites, and marketing materials. The lead agency is funded by HUD to provide Fair Housing Outreach and Education, which includes educating all housing customers on their rights and conducting targeted outreach to minorities.

3. The Collaborative applicant provides public comment on fair housing concerns and actions to the local participating jurisdictions to be compiled for their Consolidated Plans. This includes local impediments to fair housing, local data on fair housing complaints, and recommended actions to affirmatively further fair housing.

1D-9.	Advancing Racial Equity in Homelessness—Conducting Assessment.	
	NOFO Section V.B.1.p.	

1.	Has your CoC conducted a racial disparities assessment in the last 3 years?	Yes
2.	Enter the date your CoC conducted its latest assessment for racial disparities.	09/05/2024

1D-9a.	Using Data to Determine if Racial Disparities Exist in Your CoC's Provision or Outcomes of CoC Program-Funded Homeless Assistance.	
	NOFO Section V.B.1.p.	

Describe in the field below:

1.	the data your CoC used to analyze whether any racial disparities are present in your CoC's provision or outcomes of CoC Program-funded homeless assistance; and
2.	how your CoC analyzed the data to determine whether any racial disparities are present in your CoC's provision or outcomes of CoC Program-funded homeless assistance.

(limit 2,500 characters)

1. HMIS data is used to analyze whether racial disparities exist in the provision of services to the homeless or in outcomes they achieve. Racial and ethnicity data from the Census Bureau for the CoC geographic area is used for comparison.

2. A report is generated annually by the HMIS lead that includes the race, ethnicity, and outcome at exit by the type of service accessed (emergency shelter, transitional housing, permanent supportive housing, and rapid rehousing). The percentage of each racial and ethnic group within each service is compared to the percentage of that group within the general population. A disparity is identified when the percentage of a particular race or ethnicity is higher within a service than it is within the general population. The percentage of each racial and ethnic group that achieved positive outcomes within each service is calculated. A racial or ethnic group that has a significantly lower percentage of positive outcomes in comparison to other racial groups within that service would be identified as a disparity. A Racial Disparities Report is brought to the CoC membership annually for discussion and analysis.

1D-9b.	Implemented Strategies to Prevent or Eliminate Racial Disparities.	
	NOFO Section V.B.1.p	

Select yes or no in the chart below to indicate the strategies your CoC is using to prevent or eliminate racial disparities.

1.	Are your CoC's board and decisionmaking bodies representative of the population served in the CoC?	Yes
2.	Did your CoC identify steps it will take to help the CoC board and decisionmaking bodies better reflect the population served in the CoC?	Yes
3.	Is your CoC expanding outreach in your CoC's geographic areas with higher concentrations of underrepresented groups?	Yes
4.	Does your CoC have communication, such as flyers, websites, or other materials, inclusive of underrepresented groups?	Yes
5.	Is your CoC training staff working in the homeless services sector to better understand racism and the intersection of racism and homelessness?	Yes
6.	Is your CoC establishing professional development opportunities to identify and invest in emerging leaders of different races and ethnicities in the homelessness sector?	No
7.	Does your CoC have staff, committees, or other resources charged with analyzing and addressing racial disparities related to homelessness?	Yes
8.	Is your CoC educating organizations, stakeholders, boards of directors for local and national nonprofit organizations working on homelessness on the topic of creating greater racial and ethnic diversity?	Yes
9.	Did your CoC review its coordinated entry processes to understand their impact on people of different races and ethnicities experiencing homelessness?	Yes
10.	Is your CoC collecting data to better understand the pattern of program use for people of different races and ethnicities in its homeless services system?	Yes
11.	Is your CoC conducting additional research to understand the scope and needs of different races or ethnicities experiencing homelessness?	No
	Other:(limit 500 characters)	
12.		

1D-9c.	Plan for Ongoing Evaluation of System-level Processes, Policies, and Procedures for Racial Equity.	
	NOFO Section V.B.1.p.	

Describe in the field below your CoC's plan for ongoing evaluation of system-level processes, policies, and procedures for racial equity.

(limit 2,500 characters)

The CoC has implemented an ongoing evaluation of system level processes, policies, and procedures for racial equity through the utilization of HUD's CoC Analysis Tool and by affirmatively furthering fair housing through the CoC. The CoC Analysis Tool utilizes HMIS data to evaluate service provision and outcomes by CoC providers through the lens of racial equity. The CoC's Collaborative Applicant is funded by HUD to provide fair housing outreach and education and has commissioned several reports analyzing racial disparities and identifying strategies for affirmatively furthering fair housing. The CoC Board reviews the annual CoC analysis report, local fair housing reports, consolidated plans, and summarizes these into an annual action plan for racial equity within the CoC. The analysis also includes reviewing CoC procedures, written standards, and the coordinated entry process.

1D-9d.	Plan for Using Data to Track Progress on Preventing or Eliminating Racial Disparities.	
	NOFO Section V.B.1.p.	

Describe in the field below:

1.	the measures your CoC plans to use to continuously track progress on preventing or eliminating racial disparities in the provision or outcomes of homeless assistance; and
2.	the tools your CoC plans to use to continuously track progress on preventing or eliminating racial disparities in the provision or outcomes of homeless assistance.

(limit 2,500 characters)

1.The CoC leverages existing data in the HMIS system to analyze racial disparities on an annual basis. A report is created that follows HUD's CoC Analysis Tool for racial equity and is presented to the CoC membership for review. Through this tool, the CoC compares the distribution of people by race/ethnicity in the homeless services system to those in the general population. The tool also compares successful exits from housing projects by race/ethnicity for those in the homeless services system.

2.In addition, race and ethnicity data are added to monthly CoC data reports for tracking and monitoring. Data on racial disparities are used in the development of an annual action plan to promote racial equity that is overseen by the Board of the CoC. Individual providers may also request specific data reports to better understand racial disparity in their programs. The Collaborative Applicant also distributes information on fair housing, system disparities in the local housing market, impediments to fair housing, and on strategies to affirmatively further fair housing within the CoC.

1D-10.	Involving Individuals with Lived Experience of Homelessness in Service Delivery and Decisionmaking—CoC's Outreach Efforts.	
	NOFO Section V.B.1.q.	

Describe in the field below your CoC's outreach efforts (e.g., social media announcements, targeted outreach) to engage those with lived experience of homelessness in leadership roles and decisionmaking processes.

(limit 2,500 characters)

A CoC Lived Experience committee has been developed, and recruitment is done by inviting participants from member agencies to volunteer. Persons with lived experience are also members of the CoC Board and are involved in CoC decision-making. Outreach workers for CoC member agencies conduct targeted outreach to engage homeless individuals and families, and may identify individuals interested in CoC participation during these engagements. Individuals with lived experience are asked to take leadership roles by participating in committees, and have been involved in the project rank and review committee. Also, the CoC lead ensures that those with lived experience participate in meetings where there are opportunities for feedback on policies. In the past year, a focus group was coordinated with persons with lived experience to provide feedback into the CoC's Strategic Planning process. Input from the focus group and from persons with lived experience in leadership within the CoC were crucial to the development of the Strategic Plan. Targeted recruitment was done through member organizations and peer support staff.

1D-10a.	Active CoC Participation of Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.q.	

You must upload the Lived Experience Support Letter attachment to the 4B. Attachments Screen.

Enter in the chart below the number of people with lived experience who currently participate in your CoC under the four categories listed:

	Level of Active Participation	Number of People with Lived Experience Within the Last 7 Years or Current Program Participant	Number of People with Lived Experience Coming from Unsheltered Situations
1.	Routinely included in the decisionmaking processes related to addressing homelessness.	4	2
2.	Participate on CoC committees, subcommittees, or workgroups.	4	2
3.	Included in the development or revision of your CoC's local competition rating factors.	4	2
4.	Included in the development or revision of your CoC's coordinated entry process.	4	2

1D-10b.	Professional Development and Employment Opportunities for Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.q.	

Describe in the field below how your CoC or CoC membership organizations provide professional development and employment opportunities to individuals with lived experience of homelessness.

(limit 2,500 characters)

CoC member organizations are encouraged to provide professional development and volunteer or employment opportunities to individuals with lived experience. This can come in the form of employment counseling, resume building, on the job experience or paid employment. The UCAN City Mission men's shelter routinely hires past participants as paid employees. CoC members routinely refer individuals to Chautauqua Works, the Workforce Investment Board, for employment search. Among CoC members, there is a strong emphasis on peer-support services with many member organizations hiring peers for specific roles within their organization. Member organizations throughout the CoC utilize individuals with lived experience in their staff, including providers of street outreach, emergency shelter, DV shelter, mental health supportive services, and permanent supportive housing.

1D-10c.	Routinely Gathering Feedback and Addressing Challenges of Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.q.	

Describe in the field below:

1.	how your CoC gathers feedback from people experiencing homelessness;
2.	how often your CoC gathers feedback from people experiencing homelessness;
3.	how your CoC gathers feedback from people who received assistance through the CoC Program or ESG Program;
4.	how often your CoC gathers feedback from people who have received assistance through the CoC Program or ESG Program; and
5.	steps your CoC has taken to address challenges raised by people with lived experience of homelessness.

(limit 2,500 characters)

1. The CoC routinely gathers feedback from people experiencing homelessness in several ways. The CoC Lived Experience Committee provides feedback that is reported back to the full CoC. The CoC lead utilizes Continuous Quality Improvement Surveys that are given at the first and last appointments. Survey responses are entered into a system that is reviewed and analyzed on a quarterly basis. In addition, people with lived experience are elected to the CoC Board and the Rank and Review committees, where they can share their expertise in the governance of the CoC.

2. The CoC receives feedback from people experiencing homelessness on a monthly basis through either the Lived Experience Committee, regular CoC membership meetings, or the CoC Board, which includes members with lived experience.

3. Member organizations funded through CoC and ESG provide surveys to their customers that are reviewed for feedback to inform program improvements. The CoC has included feedback from people who received assistance from CoC or ESG programs in its Strategic Planning process.

4. The CoC lead utilizes Continuous Quality Improvement Surveys that are given at the first and last appointments. Survey responses are entered into a system that is reviewed and analyzed on a quarterly basis. The feedback is used to inform ESG and CoC services. In addition, CoC members are encouraged to work with participants to write success stories, explaining what barriers they faced and what programs, services, partnerships, or tools helped them succeed.

5. Feedback is helpful for addressing institutional barriers to accessing services. The CoC is encouraging the use of peer support facilitators to assist with engaging homeless customers in services. Feedback from people with lived experience have identified two key issues for the CoC. First, barriers with accessing emergency shelter through the Department of Social Services are preventing some from achieving housing. Second, persons with lived experience have highlighted the importance of peer advocates as keys to their success. In response, the CoC has engaged with the local Department of Social Services to discuss opportunities to mitigate barriers to accessing and maintaining shelter. The CoC has also advocated for more member organizations to hire and utilize peer support staff in their service plans.

1D-11.	Increasing Affordable Housing Supply.	
	NOFO Section V.B.1.s.	
	Describe in the field below at least two steps your CoC has taken in the past 12 months to engage city, county, or state governments that represent your CoC's geographic area regarding the following:	
1.	reforming zoning and land use policies to permit more housing development; and	
2.	reducing regulatory barriers to housing development.	

(limit 2,500 characters)

1. In recent years, the CoC has made expanding emergency shelter beds a priority and CoC member organizations have been active in developing projects to address the community need. Three organizations have begun developing new properties for emergency shelters within the City of Jamestown. The member organizations have engaged municipal leaders and the Jamestown Planning Commission to ensure that their site plans meet the City's requirements. This has been an opportunity to advocate for land use policies that expand opportunity to supportive housing and affordable housing.

2. The CoC operates in NY State, which has numerous regulatory barriers for housing development. The CoC coordinates with advocacy organizations, such as the Supportive Housing Network of New York (SHNNY) and the New York Rural Housing Coalition, to advocate for reducing regulatory barriers established by state agencies. The CoC lead is currently working with county government to conduct a housing marketing study that will be used to promote the development of affordable housing.

1E. Project Capacity, Review, and Ranking–Local Competition

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1E-1.	Web Posting of Advance Public Notice of Your CoC's Local Competition Deadline, Scoring and Rating Criteria.	
	NOFO Section V.B.2.a. and 2.g.	

1.	Enter the date your CoC published its submission deadline and scoring and rating criteria for New Project applicants to submit their project applications for your CoC's local competition.	08/05/2024
2.	Enter the date your CoC published its submission deadline and scoring and rating criteria for Renewal Project applicants to submit their project applications for your CoC's local competition.	08/05/2024

1E-2.	Project Review and Ranking Process Your CoC Used in Its Local Competition. We use the response to this question and the response in Question 1E-2a along with the required attachments from both questions as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria below.	
	NOFO Section V.B.2.a., 2.b., 2.c., 2.d., and 2.e.	

You must upload the Local Competition Scoring Tool attachment to the 4B. Attachments Screen.

Select yes or no in the chart below to indicate how your CoC ranked and selected project applications during your local competition:

1.	Established total points available for each project application type.	Yes
2.	At least 33 percent of the total points were based on objective criteria for the project application (e.g., cost effectiveness, timely draws, utilization rate, match, leverage), performance data, type of population served (e.g., DV, youth, Veterans, chronic homelessness), or type of housing proposed (e.g., PSH, RRH).	Yes
3.	At least 20 percent of the total points were based on system performance criteria for the project application (e.g., exits to permanent housing destinations, retention of permanent housing, length of time homeless, returns to homelessness).	Yes
4.	Provided points for projects that addressed specific severe barriers to housing and services.	Yes
5.	Used data from comparable databases to score projects submitted by victim service providers.	Yes

6.	Provided points for projects based on the degree the projects identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers.	Yes
----	---	-----

1E-2a.	Scored Project Forms for One Project from Your CoC's Local Competition. We use the response to this question and Question 1E-2. along with the required attachments from both questions as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria below.	
	NOFO Section V.B.2.a., 2.b., 2.c., and 2.d.	

You must upload the Scored Forms for One Project attachment to the 4B. Attachments Screen.

Complete the chart below to provide details of your CoC's local competition:

1.	What were the maximum number of points available for the renewal project form(s)?	100
2.	How many renewal projects did your CoC submit?	4
3.	What renewal project type did most applicants use?	Tie

1E-2b.	Addressing Severe Barriers in the Local Project Review and Ranking Process.	
	NOFO Section V.B.2.d.	

Describe in the field below:

1.	how your CoC analyzed data regarding each project that has successfully housed program participants in permanent housing;
2.	how your CoC analyzed data regarding how long it takes to house people in permanent housing;
3.	how your CoC considered the specific severity of needs and vulnerabilities experienced by program participants preventing rapid placement in permanent housing or the ability to maintain permanent housing when your CoC ranked and selected projects; and
4.	the severe barriers your CoC considered.

(limit 2,500 characters)

1. Projects received a review of specific system performance measures to analyze the efficacy of their impact. This included analyzing how each project successfully housed program participants in permanent housing. Points were granted to projects based on the percentage of program participants who remained or exited to permanent housing during the performance period.

2. On a quarterly basis, or more frequently if requested, the HMIS lead runs a report that shows length of time homeless before exiting to permanent housing, broken down by program type (ES, RRH, TH, PHS). This data is reviewed at CoC meetings. Project applicants are encouraged to provide data on system performance measures, including length of time homeless in their project application, which is reviewed as a part of the rank and review process. Projects that demonstrate they have identified key measurable outcomes and are reaching their stated outcomes receive points in the rank and review process.

3. In the rank and review process, the CoC reviewed specific severity of needs faced by program participants and provided an additional 5 points for applicants who demonstrated that their projects addressed barriers faced by those with severe needs.

4. The rank and review process identified participants with little income, active or history of substance use, severe mental illness, having a criminal record, and having a history of victimization as severe needs to be addressed by applicants in their project applications.

1E-3.	Advancing Racial Equity through Participation of Over-Represented Populations in the Local Competition Review and Ranking Process.	
	NOFO Section V.B.2.e.	

Describe in the field below:

1.	how your CoC used input from persons of different races and ethnicities, particularly those over-represented in the local homelessness population, to determine the rating factors used to review project applications;
2.	how your CoC included persons of different races and ethnicities, particularly those over-represented in the local homelessness population in the review, selection, and ranking process; and
3.	how your CoC rated and ranked projects based on the degree that proposed projects identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and steps the projects took or will take to eliminate the identified barriers.

(limit 2,500 characters)

1. The input received from CoC member organizations and their staff, including those over-represented in the local homeless population, was presented to the Rank and Review Committee. The Rank and Review committee of the CoC examined the existing tool used for the rank and review process and made some modifications, including the revision that the ranking would consider HUD policy priorities, such as racial equity. The CoC obtained input on the local competition rank and review process from the general membership of the CoC during regular meetings when the process was discussed. This included receiving input from persons of different races that are over-represented in the local homeless populations, such as persons of color and LGBTQ+ individuals.

2. The CoC included persons who are over-represented in the homeless community, specifically persons of color, in the Rank and Review Committee. The Rank and Review committee reviewed, selected, and ranked the CoC's projects.

3. The CoC's Rank and Review tool specifically addressed racial equity in the ranking of projects. Projects that demonstrated that they identified barriers to participation faced by persons of different races and ethnicities, and have taken or will take steps to eliminate the barriers, received 5 points on the scoring tool.

1E-4.	Reallocation—Reviewing Performance of Existing Projects.	
	NOFO Section V.B.2.f.	

Describe in the field below:

1.	your CoC's reallocation process, including how your CoC determined which projects are candidates for reallocation because they are low performing or less needed;
2.	whether your CoC identified any low performing or less needed projects through the process described in element 1 of this question during your CoC's local competition this year;
3.	whether your CoC reallocated any low performing or less needed projects during its local competition this year; and
4.	why your CoC did not reallocate low performing or less needed projects during its local competition this year, if applicable.

(limit 2,500 characters)

1. The CoC reviewed performance data, including expected outcomes compared to actuals, as well as expenditures compared to the awarded funds to determine if projects should be reallocated.

2. The CoC did not identify and low performing or less needed projects.

3. The CoC did not reallocate any projects during this competition.

4. Not applicable. The CoC did not identify and low performing or less needed projects.

1E-4a.	Reallocation Between FY 2019 and FY 2024.	
	NOFO Section V.B.2.f.	

	Did your CoC cumulatively reallocate at least 20 percent of its ARD between FY 2019 and FY 2024?	No
--	--	----

1E-5.	Projects Rejected/Reduced–Notification Outside of e-snaps.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of Projects Rejected-Reduced attachment to the 4B. Attachments Screen.	

1.	Did your CoC reject any project application(s) submitted for funding during its local competition?	No
2.	Did your CoC reduce funding for any project application(s) submitted for funding during its local competition?	No
3.	Did your CoC inform applicants why your CoC rejected or reduced their project application(s) submitted for funding during its local competition?	
4.	If you selected Yes for element 1 or element 2 of this question, enter the date your CoC notified applicants that their project applications were being rejected or reduced, in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2024, 06/27/2024, and 06/28/2024, then you must enter 06/28/2024.	

1E-5a.	Projects Accepted–Notification Outside of e-snaps.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of Projects Accepted attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified project applicants that their project applications were accepted and ranked on the New and Renewal Priority Listings in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2024, 06/27/2024, and 06/28/2024, then you must enter 06/28/2024.	10/09/2024
--	--	------------

1E-5b.	Local Competition Selection Results for All Projects.	
	NOFO Section V.B.2.g.	
	You must upload the Local Competition Selection Results attachment to the 4B. Attachments Screen.	

	Does your attachment include: 1. Project Names; 2. Project Scores; 3. Project Status–Accepted, Rejected, Reduced Reallocated, Fully Reallocated; 4. Project Rank; 5. Amount Requested from HUD; and 6. Reallocated Funds +/-.	Yes
--	---	-----

1E-5c.	Web Posting of CoC-Approved Consolidated Application 2 Days Before CoC Program Competition Application Submission Deadline.	
	NOFO Section V.B.2.g. and 24 CFR 578.95.	
	You must upload the Web Posting–CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC posted the CoC-approved Consolidated Application on the CoC's website or partner's website—which included: 1. the CoC Application; and 2. Priority Listings for Reallocation forms and all New, Renewal, and Replacement Project Listings.	10/28/2024
--	--	------------

1E-5d.	Notification to Community Members and Key Stakeholders by Email that the CoC-Approved Consolidated Application is Posted on Website.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified community members and key stakeholders that the CoC-approved Consolidated Application was posted on your CoC's website or partner's website.	10/28/2024
--	---	------------

2A. Homeless Management Information System (HMIS) Implementation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2A-1.	HMIS Vendor.	
	Not Scored—For Information Only	

	Enter the name of the HMIS Vendor your CoC is currently using.	Wellsky
--	--	---------

2A-2.	HMIS Implementation Coverage Area.	
	Not Scored—For Information Only	

	Select from dropdown menu your CoC's HMIS coverage area.	Single CoC
--	--	------------

2A-3.	HIC Data Submission in HDX.	
	NOFO Section V.B.3.a.	

	Enter the date your CoC submitted its 2024 HIC data into HDX.	05/07/2024
--	---	------------

2A-4.	Comparable Databases for DV Providers—CoC and HMIS Lead Supporting Data Collection and Data Submission by Victim Service Providers.	
	NOFO Section V.B.3.b.	

	In the field below:	
1.	describe actions your CoC and HMIS Lead have taken to ensure DV housing and service providers in your CoC collect data in HMIS comparable databases; and	
2.	state whether DV housing and service providers in your CoC are using a HUD-compliant comparable database—compliant with the FY 2024 HMIS Data Standards.	

(limit 2,500 characters)

1. De-identified aggregate data is provided by domestic violence providers to the CoC for the PIT count that includes numbers of domestic violence survivors and demographics. The CoC identified a comparable database, Osnium, that collects the same data that the HMIS system (Shelterpoint) collects. The DV shelter began using this system in 2021 to collect data that can be used to generate relevant reports.

2. The DV housing and service providers in the CoC are using a comparable database that is compliant with the HUD FY 2024 HMIS Data Standards

2A-5.	Bed Coverage Rate—Using HIC, HMIS Data—CoC Merger Bonus Points.	
	NOFO Section V.B.3.c. and V.B.7.	

Using the 2024 HDX Competition Report we issued your CoC, enter data in the chart below by project type:

Project Type	Adjusted Total Year-Round, Current Non-VSP Beds [Column F of HDX Report]	Adjusted Total Year-Round, Current VSP Beds [Column K of HDX Report]	Total Year-Round, Current, HMIS Beds and VSP Beds in an HMIS Comparable Database [Column M of HDX Report]	HMIS and Comparable Database Coverage Rate [Column O of HDX Report]
1. Emergency Shelter (ES) beds	202	12	214	100.00%
2. Safe Haven (SH) beds	0	0	0	0.00%
3. Transitional Housing (TH) beds	23	0	23	100.00%
4. Rapid Re-Housing (RRH) beds	20	0	20	100.00%
5. Permanent Supportive Housing (PSH) beds	13	0	13	100.00%
6. Other Permanent Housing (OPH) beds	52	0	52	100.00%

2A-5a.	Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-5.	
	NOFO Section V.B.3.c.	

For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-5, describe:

1.	steps your CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and
2.	how your CoC will implement the steps described to increase bed coverage to at least 85 percent.

(limit 2,500 characters)

Not applicable.

2A-6.	Longitudinal System Analysis (LSA) Submission in HDX 2.0.	
	NOFO Section V.B.3.d.	
	You must upload your CoC's FY 2024 HDX Competition Report to the 4B. Attachments Screen.	
Did your CoC submit at least two usable LSA data files to HUD in HDX 2.0 by January 24, 2024, 11:59 p.m. EST?		Yes

2B. Continuum of Care (CoC) Point-in-Time (PIT) Count

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2B-1.	PIT Count Date.	
	NOFO Section V.B.4.a	

	Enter the date your CoC conducted its 2024 PIT count.	01/25/2024
--	---	------------

2B-2.	PIT Count Data—HDX Submission Date.	
	NOFO Section V.B.4.a	

	Enter the date your CoC submitted its 2024 PIT count data in HDX.	05/10/2024
--	---	------------

2B-3.	PIT Count—Effectively Counting Youth in Your CoC's Most Recent Unsheltered PIT Count.	
	NOFO Section V.B.4.b.	

	Describe in the field below how your CoC:
1.	engaged unaccompanied youth and youth serving organizations in your CoC's most recent PIT count planning process;
2.	worked with unaccompanied youth and youth serving organizations to select locations where homeless youth are most likely to be identified during your CoC's most recent PIT count planning process; and
3.	included youth experiencing homelessness as counters during your CoC's most recent unsheltered PIT count.

(limit 2,500 characters)

1. Chautauqua Opportunities, Inc.'s Youth Outreach Workers, as well as the Chautauqua County Youth Bureau, are members of the CoC, and actively participate in the Homeless Coalition and annual PIT Count. These stakeholders that serve homeless youth are trained on PIT procedures annually.

2. The CoC asks all Homeless Coalition members, including those who work directly with homeless youth, to identify specific locations where homeless youth are most likely to be identified, and those locations are checked during the PIT count.

3. Homeless youth are encouraged to participate in the annual count. Staff that work with homeless youth at shelter and transitional locations encourage participation.

2B-4.	PIT Count—Methodology Change—CoC Merger Bonus Points.	
	NOFO Section V.B.5.a and V.B.7.c.	

In the field below:

1.	describe any changes your CoC made to your sheltered PIT count implementation, including methodology or data quality changes between 2023 and 2024, if applicable;
2.	describe any changes your CoC made to your unsheltered PIT count implementation, including methodology or data quality changes between 2023 and 2024, if applicable;
3.	describe whether your CoC's PIT count was affected by people displaced either from a natural disaster or seeking short-term shelter or housing assistance who recently arrived in your CoCs' geographic; and
4.	describe how the changes affected your CoC's PIT count results; or
5.	state "Not Applicable" if there were no changes or if you did not conduct an unsheltered PIT count in 2024.

(limit 2,500 characters)

1. Comparison of personally identifying information.
2. The CoC did not make any changes to unsheltered PIT count implementation.
3. The PIT count was not affected by these.
4. The changes did not affect the PIT count results.

2C. System Performance

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2C-1.	Reducing the Number of First Time Homeless—Risk Factors Your CoC Uses.	
	NOFO Section V.B.5.b.	
	In the field below:	
1.	describe how your CoC determined the risk factors to identify persons experiencing homelessness for the first time;	
2.	describe your CoC's strategies to address individuals and families at risk of becoming homeless; and	
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the number of individuals and families experiencing homelessness for the first time	

(limit 2,500 characters)

1. The CoC determined risk factors to identify persons at risk of becoming homeless for the first time as part of the CoC's Ten Year Plan to End Homelessness. In developing the plan, the CoC looked at HMIS data, including residence prior to entry and special needs, as well as data regarding housing affordability and unemployment rates in Chautauqua County. Risk factors for first time homelessness include unemployment, underemployment, mental health issues, substance abuse, domestic violence, and having a housing cost greater than 30% of income.

2. The CoC lead agency uses ESG funding to provide homelessness prevention services. The agency is also a local administrator for HUD Housing Choice Vouchers and a HUD certified Housing Counseling Agency that provides services to prevent foreclosures and evictions. The agency also receives HOPWA funding through NYS to prevent homelessness among households affected by HIV/AIDS. Another CoC member provides prevention services for veterans through the Supportive Services for Veteran Families grant program.

3. The Board of Directors of the CoC is responsible for overseeing the CoC's strategy to reduce or end the number of individuals and families experiencing homelessness for the first time. The Chairperson of the CoC Board is Josiah Lamp. He is also the Director of Housing and Community Development for COI, the CoC lead agency.

2C-1a.	Impact of Displaced Persons on Number of First Time Homeless.	
	NOFO Section V.B.5.b	

Was your CoC's Number of First Time Homeless [metric 5.2] affected by the number of persons seeking short-term shelter or housing assistance displaced due to:

1.	natural disasters?	No
2.	having recently arrived in your CoC's geographic area?	No

2C-2.	Reducing Length of Time Homeless—CoC's Strategy.	
	NOFO Section V.B.5.c.	

In the field below:

1.	describe your CoC's strategy to reduce the length of time individuals and persons in families remain homeless;
2.	describe how your CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the length of time individuals and families remain homeless.

(limit 2,500 characters)

1. The CoC has adopted the Housing First model to service provision for the homeless and seeks to provide housing as quickly as possible. At point of entry, homeless individuals are assessed for vulnerability and placed in shelter, transitional or permanent housing based on their need and availability of housing. If permanent supportive housing is unavailable, households are placed on a permanent supportive housing waitlist and prioritized according to vulnerability and length of time homeless. They are enrolled in the Rapid Rehousing program until they are placed in permanent housing. While households are placed in emergency shelter they receive case management and assistance with housing and employment searches by the CoC lead agency in order to reduce the length of time in shelter. The CoC lead agency conducts monthly meetings with shelter providers to discuss progress and barriers toward reducing length of time homeless. The CoC lead agency has reached out to landlords and established a list of landlords who have affordable housing which is provided to all homeless customers. This CoC application includes a Rapid Rehousing project and a PSH expansion project to provide resources for reducing the length of time homeless.

2. The CoC has implemented Coordinated Entry and Assessment to evaluate the vulnerability of homeless households, utilizing the VI-SPDAT which considers chronic homelessness in the prioritization. Per the CoC's orders of priority, the second consideration beyond VI-SPDAT score is the length of time homeless. Individuals with equal VI-SPDAT scores are prioritized based on length of time homeless. The CoC lead agency conducts monthly meetings with shelter providers to discuss progress and barriers toward reducing length of time homeless.

3. The Board of Directors of the CoC is responsible for overseeing the CoC's strategy to reduce the length of time individuals and families remain homeless. The Chairperson of the CoC Board is Josiah Lamp.

2C-3.	Successful Permanent Housing Placement or Retention –CoC's Strategy.	
	NOFO Section V.B.5.d.	
	In the field below:	
	1. describe your CoC's strategy to increase the rate that individuals and persons in families residing in emergency shelter, safe havens, transitional housing, and rapid rehousing exit to permanent housing destinations;	
	2. describe your CoC's strategy to increase the rate that individuals and persons in families residing in permanent housing projects retain their permanent housing or exit to permanent housing destinations; and	
	3. provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to increase the rate that individuals and families exit to or retain permanent housing.	

(limit 2,500 characters)

1. The CoC strategy is to use the housing first model and a continuum of service options from CoC members throughout the geographic area. The CoC has implemented a Coordinated Entry and Assessment process. Supportive services, housing search assistance, and connections to mainstream benefits and employment services are provided by CoC member agencies with the goal of facilitating placement in affordable housing as quickly as possible. The CoC and its providers maintain relationships with local landlords and assist homeless households to find permanent and affordable housing options.

2. Families living in permanent supportive housing receive case management services that focus on alleviating barriers and developing goals with the intention of retaining permanent housing. The CoC has supported member agency funding applications for both federal and state grants to develop and expand supports for individuals in permanent housing. In addition, families are encouraged to apply for long-term rental subsidies such as Housing Choice Vouchers and/or public housing authorities. The CoC members assist homeless customers with attaining and maintaining mainstream benefits and/or employment in order to increase income and retain permanent housing. CoC members educate landlords and tenants on their rights and responsibilities and mediate landlord / tenant relations to support housing stability.

3. The Board of Directors of the CoC is responsible for overseeing the CoC's strategy to increase the rate that individuals and families exit to or retain permanent housing. The Chairperson of the CoC Board is Josiah Lamp.

2C-4.	Reducing Returns to Homelessness—CoC's Strategy.	
	NOFO Section V.B.5.e.	

	In the field below:
1.	describe your CoC's strategy to identify individuals and families who return to homelessness;
2.	describe your CoC's strategy to reduce the rate that individuals and families return to homelessness; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the rate individuals and persons in families return to homelessness.

(limit 2,500 characters)

1. Providers identify if a client has been previously homeless through HMIS. After identifying, providers create an individualized service plan that factors in barriers to housing retention. In addition, the CoC has a Chronic Homeless Committee that has created a list through HMIS of those who have a pattern of chronic homelessness. The Committee meets regularly to discuss specific participant needs, identify strategies for engagement, and develop additional supportive services for the chronically homeless population in order to reduce returns to homelessness.

2. The CoC uses aggregate HMIS data to monitor returns to homelessness quarterly to identify common factors of individuals and families who have returned to homelessness, including demographic and disability data. The CoC utilizes this data to identify and evaluate existing supports and gaps in services, and develop necessary supports to address the gaps. The VI-SPDAT screening tool is used to identify factors that may influence a return to homelessness such as substance abuse, mental illness, domestic violence, and more. CoC members utilize additional supportive services to increase housing retention and prevent returns to homelessness. Supportive services include employment supports, mental health, education, child care, physical health, budget counseling, and legal services. These linkages reduce returns to homelessness by promoting self-sufficiency. CoC providers work to place homeless households in housing with the appropriate level of supportive services needed to maintain housing. The Chronic Homeless Committee of the CoC has identified strategies to reduce additional returns to homelessness. These include expanding permanent supportive housing opportunities, closer collaboration with mental health services, and assisting participants access mainstream benefits.

3. The Board of Directors of the CoC is responsible for overseeing the CoC's strategy to reduce the rate of individuals and persons in families return to homelessness. The Chairperson of the CoC Board is Josiah Lamp.

2C-5.	Increasing Employment Cash Income—CoC's Strategy.	
	NOFO Section V.B.5.f.	
	In the field below:	
1.	describe your CoC's strategy to access employment cash sources;	
2.	describe how your CoC works with mainstream employment organizations to help individuals and families experiencing homelessness increase their employment cash income; and	
3.	provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase income from employment.	

(limit 2,500 characters)

1. The CoC's strategy to increase employment income is to provide support services that lead to increased household income from employment. CoC members collaborate with the Workforce Investment Board. Those who provide case management create employment goals, refer clients to local employers and job training programs, and help provide supports to maintain employment such as individualized plans that identify needs, barriers, and more.

2. The CoC has a formal agreement with the Chautauqua Works, the local Workforce Investment Board One-Stop, to provide intensive employment counseling to homeless persons working with CoC member agencies. All CoC members make referrals to Chautauqua Works, the Workforce Investment Board One-Stop. The One-Stop has career specialists who assist homeless persons with resume writing, interview skills, job searching, and workforce training programs to help increase incomes.

3. The Board of Directors of the CoC is responsible for overseeing the CoC's strategy to increase job and income growth from employment. The Chairperson of the CoC Board is Josiah Lamp.

2C-5a.	Increasing Non-employment Cash Income—CoC's Strategy	
	NOFO Section V.B.5.f.	
	In the field below:	
	1. describe your CoC's strategy to access non-employment cash income; and	
	2. provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase non-employment cash income.	

(limit 2,500 characters)

1. The CoC's strategy to increase non-employment cash income involves assessing the income and needs of each household entering services and linking eligible households with mainstream services Linkages include: Chautauqua County Department of Health and Human Services cash and non-cash assistance (i.e. TANF, Medicaid, SNAP); Social Security Administration for SSI/SSDI and retirement benefits; Unemployment Insurance, State Disability and Child Support collection services for participants who are eligible to receive child support. Program staff work closely with the local SSI office and assist homeless individuals make applications for benefit assistance.

2. The Board of Directors of the CoC is responsible for overseeing the CoC's strategy to increase non-employment cash income. The Board Chair is Josiah Lamp, Director of Housing and Community Development for the lead agency Chautauqua Opportunities, Inc.

3A. Coordination with Housing and Healthcare

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3A-1.	New PH-PSH/PH-RRH Project–Leveraging Housing Resources.	
	NOFO Section V.B.6.a.	
	You must upload the Housing Leveraging Commitment attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses housing subsidies or subsidized housing units which are not funded through the CoC or ESG Programs to help individuals and families experiencing homelessness?	Yes
--	--	-----

3A-2.	New PH-PSH/PH-RRH Project–Leveraging Healthcare Resources.	
	NOFO Section V.B.6.b.	
	You must upload the Healthcare Formal Agreements attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses healthcare resources to help individuals and families experiencing homelessness?	Yes
--	--	-----

3A-3.	Leveraging Housing/Healthcare Resources–List of Projects.	
	NOFO Sections V.B.6.a. and V.B.6.b.	

If you selected yes to questions 3A-1. or 3A-2., use the list feature icon to enter information about each project application you intend for HUD to evaluate to determine if they meet the criteria.

Project Name	Project Type	Rank Number	Leverage Type
Shelter Plus Care...	PH-PSH	2	Both

3A-3. List of Projects.

1. What is the name of the new project? Shelter Plus Care Project Expansion

2. Enter the Unique Entity Identifier (UEI): TK11XNGKJ356

3. Select the new project type: PH-PSH

4. Enter the rank number of the project on your CoC's Priority Listing: 2

5. Select the type of leverage: Both

3B. New Projects With Rehabilitation/New Construction Costs

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3B-1.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section V.B.1.r.	

Is your CoC requesting funding for any new project application requesting \$200,000 or more in funding for housing rehabilitation or new construction?	No
--	----

3B-2.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section V.B.1.r.	

If you answered yes to question 3B-1, describe in the field below actions CoC Program-funded project applicants will take to comply with:

1.	Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u); and
2.	HUD's implementing rules at 24 CFR part 75 to provide employment and training opportunities for low- and very-low-income persons, as well as contracting and other economic opportunities for businesses that provide economic opportunities to low- and very-low-income persons.

(limit 2,500 characters)

3C. Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3C-1.	Designating SSO/TH/Joint TH and PH-RRH Component Projects to Serve Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section V.F.	

	Is your CoC requesting to designate one or more of its SSO, TH, or Joint TH and PH-RRH component projects to serve families with children or youth experiencing homelessness as defined by other Federal statutes?	No
--	--	----

3C-2.	Cost Effectiveness of Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section V.F.	

You must upload the Project List for Other Federal Statutes attachment to the 4B. Attachments Screen.

If you answered yes to question 3C-1, describe in the field below:

1.	how serving this population is of equal or greater priority, which means that it is equally or more cost effective in meeting the overall goals and objectives of the plan submitted under Section 427(b)(1)(B) of the Act, especially with respect to children and unaccompanied youth than serving the homeless as defined in paragraphs (1), (2), and (4) of the definition of homeless in 24 CFR 578.3; and
2.	how your CoC will meet requirements described in Section 427(b)(1)(F) of the Act.

(limit 2,500 characters)

4A. DV Bonus Project Applicants for New DV Bonus Funding

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

4A-1.	New DV Bonus Project Applicants.	
	NOFO Section I.B.3.j.	

	Did your CoC submit one or more new project applications for DV Bonus Funding?	Yes
--	--	-----

4A-1a.	DV Bonus Project Types.	
	NOFO Section I.B.3.j.	

Select yes or no in the chart below to indicate the type(s) of new DV Bonus project(s) your CoC included in its FY 2024 Priority Listing.

	Project Type	
1.	SSO Coordinated Entry	No
2.	PH-RRH or Joint TH and PH-RRH Component	Yes

You must click "Save" after selecting Yes for element 1 SSO Coordinated Entry to view questions 4A-2, 4A-2a. and 4A-2b.

4A-3.	Data Assessing Need for New DV Bonus Housing Projects in Your CoC's Geographic Area.	
	NOFO Section I.B.3.j.(1)(c) and I.B.3.j.(3)(c)	

1.	Enter the number of survivors that need housing or services:	57
2.	Enter the number of survivors your CoC is currently serving:	15
3.	Unmet Need:	42

4A-3a.	How Your CoC Calculated Local Need for New DV Bonus Housing Projects.	
	NOFO Section I.B.3.j.(1)(c)	
	Describe in the field below:	
1.	how your CoC calculated the number of DV survivors needing housing or services in question 4A-3 element 1 and element 2; and	
2.	the data source (e.g., comparable databases, other administrative data, external data source, HMIS for non-DV projects); or	
3.	if your CoC is unable to meet the needs of all survivors please explain in your response all barriers to meeting those needs.	

(limit 2,500 characters)

1. An HMIS report of currently enrolled clients shows that 52 individuals who are DV survivors are currently staying in an Emergency Shelter Project (needing housing). A separate report of customers enrolled in RRH, PH or TH shows that 15 are currently being served. A report run in Osnium (comparable database), shows that there are 5 individuals in DV Shelter that are currently looking for housing. In total, this means that 57 are needing housing, while 15 are currently being served, leaving an unmet need of 42.
2. HMIS and Osnium (comparable database) were the data sources used.
3. The current and largest barrier to meeting the needs of survivors is the overall lack of safe and affordable housing options in the local area for all those experiencing homelessness.

4A-3b.	Information About Unique Project Applicant Requesting New DV Bonus Housing Project(s).	
	NOFO Section I.B.3.j.(1)	
	Use the list feature icon to enter information on each unique project applicant applying for New PH-RRH and Joint TH and PH-RRH Component DV Bonus projects—only enter project applicant information once, regardless of how many DV Bonus projects that applicant is applying for.	
Applicant Name		
YWCA Jamestown		

Project Applicants Applying for New PH-RRH and Joint TH and PH-RRH DV Bonus Projects

4A-3b.	Information About Unique Project Applicant Requesting New DV Bonus Housing Project(s).	
	NOFO Section I.B.3.j.(1)	

Enter information in the chart below on the project applicant that applied for one or more New DV Bonus housing projects included on your CoC's FY 2024 Priority Listing for New Projects:

1.	Applicant Name	YWCA Jamestown
2.	Rate of Housing Placement of DV Survivors–Percentage	100%
3.	Rate of Housing Retention of DV Survivors–Percentage	100%

4A-3b.1.	Applicant's Housing Placement and Retention Data Explanation.	
	NOFO Section I.B.3.j.(1)(d)	

For the rate of housing placement and rate of housing retention of DV survivors reported in question 4B-3b., describe in the field below:

1.	how the project applicant calculated the rate of housing placement;
2.	whether the rate for housing placement accounts for exits to safe housing destinations;
3.	how the project applicant calculated the rate of housing retention; and
4.	the data source (e.g., comparable databases, other administrative data, external data source, HMIS for non-DV projects).

(limit 1,500 characters)

1. The rate of housing placement is calculated by dividing the number of DV survivors who exited YWCA Transitional housing into safe housing destinations (3) by those who exited housing (3). This does not include those who have not exited housing.
2. The rate of housing placement accounts for exits to safe housing destinations.
3. The rate of housing retention is calculated using follow-up assessments. Those who exited YWCA Transitional housing retained housing at 30, 60 and 90 day follow ups.
4. HMIS (The current YWCA Transitional Housing program is not designated DV and uses HMIS).

4A-3c.	Applicant's Experience Housing DV Survivors.	
	NOFO Section I.B.3.j.(1)(d)	

Describe in the field below how the project applicant:

1.	ensured DV survivors experiencing homelessness were quickly moved into safe affordable housing;
2.	prioritized survivors—you must address the process the project applicant used, e.g., Coordinated Entry, prioritization list, CoC's emergency transfer plan;

3.	determined survivors' supportive services needs;
4.	connected survivors to supportive services; and
5.	moved survivors from assisted housing to housing they could sustain—address housing stability after the housing subsidy ends.

(limit 2,500 characters)

1. YWCA Jamestown Transitions program provides housing along with intensive case management services for women experiencing homelessness. The combination of housing and supportive services gives women the ability to stabilize and concentrate on obtaining long term stable housing.

2. To prioritize survivors' needs, YWCA Jamestown works collaboratively with the Salvation Army Anew Center and the CoC lead Chautauqua Opportunities to determine a prioritization list for enrollment of new individuals. Applicants are ranked by severity of homelessness situation and safety of the client and her child(ren) without placement. Individuals who have safe alternative living arrangements are placed lower on the priority list as compared to those who are in immediate safety danger or are facing or are homelessness without intervention. YWCA Jamestown will utilize the existing coordinated entry process to support enrollment into the program to ensure survivors at highest need are provided services first.

3. Upon intake, survivors undergo a needs and safety assessment to create a safety plan that identifies any immediate safety or health related needs. Once survivors are settled, program staff collaborate with the participant to create a service plan that identifies needs and goals. Program staff also provide a warm hand off for survivors to access additional support services.

4. Program staff often attend intake meetings with the client, call the support services with the client to make arrangements for additional services and follow up with clients to ensure they attended any scheduled meetings. Clients are encouraged to complete HIPAA or other release forms that permit the program staff to contact other service providers to ensure a coordinated plan. YWCA Jamestown has past proven success of supporting survivors in obtaining long term stable housing.

5. Program staff will attend walkthroughs of potential apartments supporting clients with identifying any safety needs, walk the neighborhoods with clients to determine community safety, support clients in identifying service and social support networks in the neighborhood. and complete an additional safety plan for the new location. The program has a long standing relationship with long term supportive housing programs like STEL (Southern Tier Environments for Living) and will refer clients who need long term supportive housing to the program.

4A-3d.	Applicant's Experience in Ensuring DV Survivors' Safety.	
	NOFO Section I.B.3.j.(1)(d)	

Describe in the field below examples of how the project applicant ensured the safety and confidentiality of DV survivors experiencing homelessness by:

1.	taking steps to ensure privacy/confidentiality during the intake and interview process to minimize potential coercion of survivors;
2.	making determinations and placements into safe housing;
3.	keeping survivors' information and locations confidential;
4.	training staff on safety and confidentiality policies and practices; and

- | | |
|----|--|
| 5. | taking security measures for units (congregate or scattered site), that support survivors' physical safety and location confidentiality. |
|----|--|

(limit 2,500 characters)

1. YWCA Jamestown will not disclose, reveal, or release any personal identifying information about participants unless there is written, informed and time-limited consent from the participant, or if a statute or court requires that information be released. To ensure privacy during the intake/interview process, staff meet potential participants in a variety of settings to ensure safety and eliminate risk.
2. YWCA staff work with survivors to ensure the transition to long term housing is safe and sustainable. We provide referrals to local long term supportive housing providers like Southern Tier Environments for Learning (STEL).
3. Other than Housing staff, no other program staff are aware of who is living in the program. If anyone calls for a resident, brings a package, or comes to visit, staff are instructed to state they do not know who lives here and notify the housing staff. Housing staff have a list of individuals approved by the client who can know they are living here and will come to talk directly to visitors to ascertain if they are able to let them know an individual is here. Participants are asked to notify staff ahead of time if they are expecting someone to stop by to see them. Each floor has security code access and the codes can be deleted remotely from an app or computer. Additionally there are cameras in communal areas of the programs space and offices so staff are able to monitor to make sure there are no outside visitors or other individuals access spaces. The housing floor is restricted to Housing staff, residents, maintenance staff, Executive Director, and Associate Executive Director.
4. YWCA has created a robust onboarding and training for all new staff with a confidentiality agreement stating that they understand that they must hold in confidence any information they receive. When revisions are made to safety practices, policies, and procedures, housing staff attend an in-service training to ensure understanding and proper implementation.
5. Only the Housing Staff, ED and Associate ED have access to the names of the individuals living in the space. All data collected is entered into a secure online data collection system that follows all HIPAA and state regulations for privacy and security. Only staff working directly with clients have access to information for those clients. All policies and procedures are reviewed on a yearly basis.

4A-3d.1.	Applicant's Experience in Evaluating Its Ability to Ensure DV Survivors' Safety.	
----------	--	--

NOFO Section I.B.3.j.(1)(d)

Describe in the field below how the project evaluated its ability to ensure the safety of DV survivors the project served in the project, including any areas identified for improvement throughout the project's operation.
--

(limit 2,500 characters)

YWCA Jamestown is deeply committed to evaluating and enhancing the safety and support it provides to survivors on an ongoing basis. This dedication is rooted in the organization's mission to offer safe and compassionate services, which is reinforced through continuous feedback and regular updates to policies and practices. A key element of YWCA Jamestown's approach is the integration of participant feedback throughout the entire process of service delivery. From intake through to the time survivors spend in residence, and even upon their departure, the organization seeks input from its clients. This feedback is invaluable for understanding the clients' experiences, addressing any emerging concerns, and identifying opportunities for improvement. Gathering these insights helps ensure that survivors feel empowered, safe, and supported during their time with the YWCA. Moreover, the feedback loop is an essential tool in evaluating the organization's ability to meet the diverse needs of those it serves, continuously adapting to provide the most effective support possible. In addition to client feedback, YWCA Jamestown also adheres to the guidance provided by the federal Office on Violence Against Women (OVW) grant for Supervised Visitation and Safe Exchange. This grant has been instrumental in shaping and refining the organization's policies, particularly concerning the safety of survivors of domestic and sexual violence. With this guidance, YWCA Jamestown recently updated all survivor programs policies, making sure they reflect the latest standards for client safety and well-being. These updates underscore the organization's ongoing commitment to providing a safe environment for survivors, ensuring that its policies are not only compliant with federal standards but also aligned with best practices in the field. YWCA Jamestown also takes a proactive approach by consistently reviewing and incorporating the most current recommendations and best practices related to service provision for survivors. By staying informed about the latest research, methodologies, and tools in the field of survivor safety and advocacy, the organization is better equipped to deliver services that are responsive to the evolving needs of its clients. This approach allows YWCA Jamestown to remain a leader in the field, ensuring that the services it provides are rooted in evidence-based practices that prioritize survivor safety above all else.

4A-3e.	Applicant's Experience in Placing and Stabilizing Survivors in Permanent Housing Using Trauma-Informed, Survivor-Centered Approaches.	
	NOFO Section I.B.3.j.(1)(d)	

	Describe in the field below the project applicant's experience in:
1.	prioritizing placement and stabilization of survivors;
2.	placing survivors in permanent housing;
3.	placing and stabilizing survivors consistent with their preferences; and
4.	placing and stabilizing survivors consistent with their stated needs.

(limit 2,500 characters)

1. While YWCA Jamestown is open to a broad range of individuals, survivors of domestic violence or those in unsafe living conditions are placed at the top of the priority list. This prioritization ensures that those most in need of immediate safety and support receive housing and services in a timely manner. By focusing on the urgent needs of survivors, YWCA Jamestown creates a safe haven for individuals at risk, helping them escape potentially harmful environments and stabilize their lives.

2. With a long-standing history of successful placements and a commitment to individualized care, the organization works diligently to transition survivors from unsafe or unstable situations into permanent, secure housing. The program has a proven track record of helping women transition from its housing programs into long-term, stable housing. Many past residents have achieved remarkable personal and professional growth during and after their time in the program. Former residents have secured long-term employment, pursued educational opportunities, and found sustainable, long-term housing.

3. In addition to providing tailored housing solutions, YWCA Jamestown places great importance on creating individualized service plans for each survivor that reflect their specific needs, goals, and preferences. Program staff work closely with survivors to develop a comprehensive service plan, taking into account their unique circumstances and aspirations. During this process, staff members ensure that survivors are actively involved in setting their own goals and objectives, respecting their autonomy and personal desires for recovery and stability.

4. Program staff also serve as strong advocates for the survivors, helping them navigate housing, legal, and financial systems to secure the resources they need. This advocacy is an ongoing process, with staff remaining available to adjust service plans as the survivor's needs evolve. The client also has multiple opportunities to provide feedback to ensure the services are meeting their expectations using various anonymous methods, such as surveys and suggestion boxes, for clients to voice their opinions and concerns. This feedback is critical to maintaining the program's responsiveness to the survivor's evolving needs and ensuring the highest level of care and support. By continuously adapting and refining services based on direct client input, YWCA Jamestown ensures that survivors receive personalized care and support.

4A-3f.	Applicant's Experience in Trauma-Informed, Survivor-Centered Approaches.	
	NOFO Section I.B.3.j.(1)(d)	

Describe in the field below examples of the project applicant's experience using trauma-informed, victim-centered approaches to meet needs of DV survivors by:

1.	establishing and maintaining an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures survivors and staff interactions are based on equality, and minimize power differentials;
2.	providing survivors access to information on trauma, e.g., training staff on providing survivors with information on the effects of trauma;
3.	emphasizing survivors' strengths, e.g., strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans worked towards survivor-defined goals and aspirations;
4.	centering on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination, language access, improving services to be culturally responsive, accessible, and trauma-informed;
5.	providing a variety of opportunities for survivors' connections, e.g., groups, mentorships, peer-to-peer, spiritual needs; and

6.	offering support for survivor parenting, e.g., trauma-informed parenting classes, childcare, connections to legal services.
----	---

(limit 5,000 characters)

1. YWCA Jamestown is committed to creating a trauma-informed, survivor-centered environment where survivors of domestic violence and sexual assault are empowered to regain control of their lives with agency and mutual respect. At the core of this approach is the understanding that each survivor's journey is unique, and the organization strives to meet each individual's needs while prioritizing their safety, autonomy, and well-being. YWCA Jamestown operates with a harm reduction model, which prioritizes the safety of all residents while minimizing power dynamics between staff and clients. Clients are never forced to participate in program offerings or activities, nor are they required to engage with referral agencies that provide additional support. Instead, the organization empowers survivors to take the lead in their own recovery, emphasizing that they hold the power to shape their path forward. This approach ensures that clients are in the "driver's seat," defining their own goals and success, with YWCA staff offering guidance and support along the way.

2. Staff members obtain trauma-informed practitioner certification from the Trauma Informed Care Training Center, supplemented by training from the Salvation Army Anew Center and the Office for Violence Against Women. These trainings equip them with best practices, which are shared with program participants to enhance their understanding of trauma and recovery.

3. YWCA's commitment to a strengths-based approach means that service plans are tailored to each survivor, leveraging their inherent strengths and focusing on their personal definition of success. No two paths are the same, and YWCA embraces this diversity of experience by providing flexible, individualized care. All staff receive ongoing training in cultural competency, inclusion, diversity, and accessibility to ensure that they can provide culturally sensitive and trauma-informed care.

4. Cultural responsiveness and inclusivity are central to YWCA Jamestown's mission. All staff receive ongoing training in cultural competency, inclusion, diversity, and accessibility to ensure that they can provide culturally sensitive and trauma-informed care. The organization is dedicated to eliminating racism and empowering women, and it actively works to foster peace, justice, freedom, and dignity for all. This commitment is reflected internally, as YWCA strives to hire a diverse staff that represents the community it serves. Additionally, YWCA Jamestown partners with Journey's End to provide language translation services when needed, ensuring that language barriers do not impede access to services. The organization's focus on inclusivity ensures that every survivor, regardless of their background, feels welcomed, respected, and supported.

5. YWCA Jamestown also offers survivors a variety of opportunities to connect with their community and other survivors. Through partnerships with local organizations like "Be the Change You Want to See in Jamestown" and survivor groups, survivors have access to mentorship and peer support from others who have walked a similar path. Many staff members at YWCA are former clients themselves, offering a unique perspective and understanding that fosters a deep sense of connection and trust with current clients. Survivors are encouraged to engage with other YWCA programs, participate in volunteer opportunities, and become involved in the community, all of which can be instrumental in building a support network and fostering long-term stability.

6. In addition to providing trauma-informed care, YWCA Jamestown recognizes the importance of supporting survivors in their roles as parents. The organization offers Supervised Visitation and Safe Exchange services for domestic violence victims, ensuring that children remain safe and supported during family transitions. YWCA also connects clients with local legal and parenting resources through relationships with the local domestic violence court, family court, and parenting groups such as the Jamestown Community

Learning Council (JCLC) and Prevention Works. For survivors who need childcare support, YWCA's daycare program is available, offering a secure and nurturing environment for children while parents focus on their recovery. If the daycare is full, staff members work with clients to locate affordable, long-term daycare options.

4A-3g.	Applicant's Experience Meeting Service Needs of DV Survivors.	
	NOFO Section I.B.3.j.(1)(d)	

Describe in the field below examples of supportive services the project provided to domestic violence survivors while quickly moving them into permanent housing and addressing their safety needs.

(limit 5,000 characters)

YWCA Jamestown has a long-standing history of providing comprehensive supportive services to survivors of domestic violence (DV) while facilitating their transition into permanent housing. With over 20 years of experience in offering transitional housing, YWCA Jamestown has developed a robust, survivor-centered approach that emphasizes safety, individualized care, and the goal of long-term stability. While not all survivors are immediately placed in permanent housing, the impact of the supportive services provided is remarkable. Many survivors have been successfully reunified with their children, found employment, and ultimately secured long-term, stable housing. This success is a testament to YWCA Jamestown's survivor-centered approach, which prioritizes individualized care, safety, and empowerment at every step of the process.

One of the keys to YWCA Jamestown's success is the holistic approach taken from the moment survivors enter the program. At intake, staff conduct a thorough evaluation and assessment of each survivor's situation, including their access to benefits such as housing assistance, healthcare, and income support. YWCA staff work closely with benefit agencies, advocating on behalf of the survivor to help secure necessary documentation, attend appointments, and ensure that survivors can access the resources they need to stabilize their lives. This early intervention helps survivors achieve a sense of security while they work toward permanent housing, which is critical for building long-term stability. For domestic violence survivors, addressing safety is of the utmost priority. YWCA Jamestown integrates safety planning into every stage of the housing process, ensuring that survivors have clear, actionable plans to protect themselves and their children. During intake, staff work with survivors to assess the risks they face and develop a personalized safety plan that takes into account the survivor's immediate environment, their abuser's behavior, and their legal situation. As survivors prepare to transition into permanent housing, these safety plans are revisited and adjusted to ensure they are appropriate for the new living arrangement. For example, staff may discuss the layout of the new housing to identify safe escape routes, help the survivor set up emergency contact systems, and advise on security measures such as door locks, alarms, or surveillance if needed. These steps help ensure that survivors feel secure in their new homes and are better able to focus on rebuilding their lives without fear.

The YWCA program staff also play an active role in assisting survivors with their housing search. Staff accompany survivors to view potential homes to ensure the environment meets their needs and preferences, particularly in terms of safety and security. This hands-on approach ensures that survivors are not alone in navigating the often-complex housing market and are empowered to make informed decisions about their future homes. YWCA Jamestown staff provide guidance on choosing safe neighborhoods, negotiating with landlords, and connecting survivors to local housing authorities, such as the Jamestown Housing Authority or rural landlords, to find suitable permanent housing.

A significant component of YWCA Jamestown's supportive services for DV survivors is its partnership with the local domestic violence center, courts, and prevention organizations. These partnerships enable YWCA to provide care that addresses both the immediate and long-term needs of survivors. For instance, survivors who require legal assistance are connected with the appropriate legal resources through the local domestic violence court. YWCA Jamestown has been instrumental in reuniting survivors with their children, with multiple clients successfully regaining custody or re-establishing strong relationships with their children after leaving their abuser.

An example of YWCA Jamestown's comprehensive approach to DV survivors is

the Supervised Visitation and Safe Exchange (SV) program. This program is crucial for survivors who share custody of their children with their abuser. The SV program provides a secure and supportive environment where non-custodial parents can visit with their children without putting the survivor at risk of further harm. The supervised setting ensures that interactions between the children and the non-custodial parent are safe and that any potential conflicts are managed by trained staff. This service not only protects survivors from further trauma but also allows them to maintain control over their parenting responsibilities while focusing on securing permanent housing and rebuilding their lives. The integration of SV services highlights the YWCA's commitment to addressing the safety and emotional well-being of both survivors and their children.

4A-3h.	Applicant's Plan for Placing and Stabilizing Survivors in Permanent Housing Using Trauma-Informed, Survivor-Centered Approaches in the New DV Bonus Housing Project(s).	
	NOFO Section I.B.3.j.(1)(e)	
	Describe in the field below how the project(s) will:	
1.	prioritize placement and stabilization of program participants;	
2.	place program participants in permanent housing;	
3.	place and stabilize program participants consistent with their preferences; and	
4.	place and stabilize program participants consistent with their stated needs.	

(limit 2,500 characters)

1. This project funding will enhance our services, ensuring that each participant receives trauma-informed, survivor-centered care essential for successful transitions and long-term stability. The Housing Director will earn a trauma-informed care practitioner certificate from the Trauma Informed Care Training Center, enabling them to conduct initial intakes using best practices established by the National Network to End Domestic Violence. This training helps us understand each survivor's unique circumstances, allowing for tailored plans that prioritize immediate safety and long-term housing needs.

2. The Housing Director will be trained in the "Making the Transition to Permanent Housing" curriculum, equipping our staff to conduct thorough assessments, match residents with appropriate housing, develop personalized plans, and identify potential obstacles. This holistic approach addresses immediate housing needs while providing comprehensive support services for stabilization throughout the process.

3. By prioritizing survivors' preferences and stated needs, we ensure that proposed housing solutions align with their visions for safety and comfort. Our established partnerships with organizations like Chautauqua Opportunities and STEL enable swift connections to housing options. This program enhancement allows YWCA Jamestown to serve not only those in transitional housing but also facilitate quick access to permanent housing through rental assistance. This is particularly valuable for survivors who prefer not to live in communal settings.

4. For those seeking a home-like environment, the project will provide additional transitional housing units, catering to diverse survivor needs. To ensure appropriate permanent housing placements, the Housing Director will actively assist survivors in searching for options that prioritize safety, security, and affordability. The project will also offer financial assistance for moving costs and utility deposits, removing barriers to rapid relocation into permanent housing. By connecting survivors with local housing authorities and reputable landlords, we facilitate smoother transitions into stable living situations. The Housing Director will continue to provide ongoing support even after survivors have moved into permanent housing. We will empower participants to develop essential life skills in finances, education, employment, parenting, self-care, and trauma recovery, ensuring they thrive in their new environments.

4A-3i.	Applicant's Plan for Administering Trauma-Informed, Survivor-Centered Practices in the New DV Bonus Housing Project(s).	
	NOFO Section I.B.3.j.(1)(e)	

Describe in the field below examples of how the new project(s) will:

1.	establish and maintain an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant and staff interactions are based on equality, and minimize power differentials;
2.	provide program participants access to information on trauma, e.g., training staff on providing program participants with information on the effects of trauma;
3.	emphasize program participants' strengths—for example, strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans work towards survivor-defined goals and aspirations;
4.	center on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination, language access, improving services to be culturally responsive, accessible, and trauma-informed;
5.	provide a variety of opportunities for program participants' connections, e.g., groups, mentorships, peer-to-peer, spiritual needs; and

- | | |
|----|--|
| 6. | offer support for survivor parenting, e.g., trauma-informed parenting classes, childcare, connections to legal services. |
|----|--|

(limit 5,000 characters)

1. This project is designed to create an environment of agency and mutual respect for program participants, empowering them through choice and informed decision-making. Central to our approach is the understanding that participation in programs and activities is entirely voluntary and does not affect housing. Utilizing choice theory and empowerment models, we will emphasize the strengths of each participant and offer the ability to select which services, activities or workshops resonate with their needs. Feedback mechanisms, such as anonymous surveys using the Trauma-Informed Practice (TIP) Scales and an established grievance process, will ensure that participants have a voice in the program.

2. A cornerstone of our initiative is the trauma-informed certification that the Housing Director will receive, supplemented by training from the Salvation Army Anew Center and the Office for Violence Against Women. These trainings will equip the Housing Director with best practices, which will be shared with program participants to enhance their understanding of trauma and recovery.

3. Assessments like the Measure of Victim Empowerment Related to Safety (MOVERS) will be used to gauge both individual and program progress. Survivors will collaborate with the Housing Director to create personalized case plans, focusing on their strengths and setting objectives that support their journey towards stability.

4. All staff are trained by the YWCA Jamestown Mission Impact Director to ensure all programs are culturally competent, accessible and non-discriminatory to meet the diverse needs of participants. We also contract with Journey's End for language translation services, ensuring all participants can access the support they need, regardless of language barriers.

5. This project will create a new mentorship program called Women 2 Women that will allow those who have successfully transitioned from crisis to stability to serve as mentors, providing emotional support and fostering a sense of hope. YWCA Jamestown's extensive community partnerships create additional opportunities for survivors to connect with resources and support networks.

6. YWCA Jamestown is dedicated to supporting survivor parenting through partnerships that offer parenting classes, childcare, and legal services. Our CHAT (Community Health Awareness Team) program provides parenting classes focused on crucial conversations with teens about healthy relationships.

4A-3j.	Applicant's Plan for Involving Survivors in Policy and Program Development, Operations, and Evaluation in the New DV Bonus Housing Project(s).
--------	--

NOFO Section I.B.3.j.(1)(f)

Describe in the field below how the new project will involve survivors:

1.	with a range of lived expertise; and
----	--------------------------------------

2.	in policy and program development throughout the project's operation.
----	---

(limit 2,500 characters)

1. YWCA Jamestown is dedicated to involving survivors in the development, operations, and evaluation of the new housing project through the establishment of a Survivor Advisory Board (SAB). This board will comprise both past and present survivors, along with individuals who have relevant life experiences. Their insights will be invaluable for guiding program development, enhancing community outreach, improving mentorship opportunities, informing staff training, and driving quality improvement efforts. In addition to the SAB, YWCA Jamestown will implement a comprehensive grievance process that empowers survivors to provide immediate feedback on program operations. Participants will have the option to submit feedback anonymously through a Google form or a paper submission to the executive director. This process ensures that survivors can voice their experiences and concerns without fear of repercussion, allowing the organization to make timely adjustments to program operations. To further evaluate our effectiveness, we will utilize anonymous Trauma-Informed Practices (TIP) scales bi-annually. These scales will help us assess our strengths and identify areas for improvement, creating a feedback loop that promotes continuous growth and adaptation.

2. The SAB will convene quarterly to review program developments and improvements, ensuring that survivor voices are central to our decision-making processes. Bi-annual presentations of grievance data and TIP scale results will provide the SAB with critical information for discussion. This collaborative approach means that any policy or program development changes will involve the input of SAB members, the Housing Director, and the Executive Director. Importantly, all modifications to processes and procedures will require approval from the SAB, ensuring that survivors have a direct impact on the services they receive.

4B. Attachments Screen For All Application Questions

We have provided the following guidance to help you successfully upload attachments and get maximum points:

1.	You must include a Document Description for each attachment you upload; if you do not, the Submission Summary screen will display a red X indicating the submission is incomplete.		
2.	You must upload an attachment for each document listed where 'Required?' is 'Yes'.		
3.	We prefer that you use PDF files, though other file types are supported—please only use zip files if necessary. Converting electronic files to PDF, rather than printing documents and scanning them, often produces higher quality images. Many systems allow you to create PDF files as a Print option. If you are unfamiliar with this process, you should consult your IT Support or search for information on Google or YouTube.		
4.	Attachments must match the questions they are associated with.		
5.	Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process.		
6.	If you cannot read the attachment, it is likely we cannot read it either.		
	. We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).		
	. We must be able to read everything you want us to consider in any attachment.		
7.	After you upload each attachment, use the Download feature to access and check the attachment to ensure it matches the required Document Type and to ensure it contains all pages you intend to include.		
8.	Only use the "Other" attachment option to meet an attachment requirement that is not otherwise listed in these detailed instructions.		
Document Type	Required?	Document Description	Date Attached
1C-7. PHA Homeless Preference	No	1C-7 PHA Homeless...	10/09/2024
1C-7. PHA Moving On Preference	No		
1D-10a. Lived Experience Support Letter	Yes	1D-10a Lived Expe...	10/28/2024
1D-2a. Housing First Evaluation	Yes	1D-2a Housing Fir...	10/09/2024
1E-2. Local Competition Scoring Tool	Yes	1E-2. Local Compe...	10/09/2024
1E-2a. Scored Forms for One Project	Yes	1E-2a Scored Form...	10/09/2024
1E-5. Notification of Projects Rejected-Reduced	Yes	1E-5 Notification...	10/09/2024
1E-5a. Notification of Projects Accepted	Yes	1E-5a Notifcation...	10/09/2024
1E-5b. Local Competition Selection Results	Yes	1E-5b Local Compe...	10/09/2024
1E-5c. Web Posting—CoC-Approved Consolidated Application	Yes		
1E-5d. Notification of CoC-Approved Consolidated Application	Yes		

2A-6. HUD's Homeless Data Exchange (HDX) Competition Report	Yes	HUD's HDX Competi...	09/17/2024
3A-1a. Housing Leveraging Commitments	No	3A-1a Housing Lev...	10/09/2024
3A-2a. Healthcare Formal Agreements	No	3A-2 Healthcare F...	10/15/2024
3C-2. Project List for Other Federal Statutes	No		
Other	No		

Attachment Details

Document Description: 1C-7 PHA Homeless Preference

Attachment Details

Document Description:

Attachment Details

Document Description: 1D-10a Lived Experience Letter

Attachment Details

Document Description: 1D-2a Housing First Evaluation

Attachment Details

Document Description: 1E-2. Local Competition Scoring Tool

Attachment Details

Document Description: 1E-2a Scored Forms for One Project

Attachment Details

Document Description: 1E-5 Notification of Projects Rejected-Reduced

Attachment Details

Document Description: 1E-5a Notification of Projects Accepted

Attachment Details

Document Description: 1E-5b Local Competition Selection Results

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description: HUD's HDX Competition Report

Attachment Details

Document Description: 3A-1a Housing Leverage Commitment

Attachment Details

Document Description: 3A-2 Healthcare Formal Agreement

Attachment Details

Document Description:

Attachment Details

Document Description:

Submission Summary

Ensure that the Project Priority List is complete prior to submitting.

Page	Last Updated
1A. CoC Identification	09/12/2024
1B. Inclusive Structure	10/15/2024
1C. Coordination and Engagement	10/23/2024
1D. Coordination and Engagement Cont'd	10/28/2024
1E. Project Review/Ranking	Please Complete
2A. HMIS Implementation	10/23/2024
2B. Point-in-Time (PIT) Count	10/23/2024
2C. System Performance	10/23/2024
3A. Coordination with Housing and Healthcare	10/23/2024
3B. Rehabilitation/New Construction Costs	09/12/2024
3C. Serving Homeless Under Other Federal Statutes	09/12/2024

4A. DV Bonus Project Applicants	10/23/2024
4B. Attachments Screen	Please Complete
Submission Summary	No Input Required

rules and regulations and HCR's Administrative Plan. The standards and policies currently used to safeguard the privacy and confidentiality of tenant information and tenant files should apply equally to the employee. Special efforts should be taken to assure that the employee/applicant is not receiving preferential treatment. This policy also applies to relatives of employees.

The word "relative" as used in this section pertains to parent, child, grandparent, grandchild, sister, or brother of any employee.

1.03 Preferences

HCR has established local preferences for tenant-based vouchers within the Housing Choice Voucher Program to further objectives towards improved residential stability, expanding housing opportunities and alleviating homelessness within New York State.

Each LA must give preference to applicants on their general tenant-based waiting list for the Housing Choice Voucher Program, as described below:

First priority shall be given to the following:

Households defined as Homeless.

A qualified household must fall under one of the two categories listed below as defined by HUD (10% of each LA's general allocation of regular vouchers must be dedicated to this preference - additional information below):

Category 1: An individual or family who ***lacks a fixed, regular, and adequate nighttime residence***, meaning:

a. An individual or family with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping ground; ***or***

b. An individual or family living in a supervised publicly or privately operated shelter designated to provide **temporary** living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state, or local government programs for low- income individuals); ***or***

c. An individual who is exiting an institution where he or she resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution.

Category 4: Any individual or family who:

a. Is ***fleeing, or is attempting to flee, domestic violence, dating violence, sexual assault, stalking***, or other dangerous or life-threatening conditions that relate to violence against the individual or a family member, including a child, that has either taken place within the individual's or family's primary nighttime residence or has made the individual or family afraid to return to their primary nighttime residence; ***and***

b. Has no other residence; *and*

c. Lacks the resources or support networks, e.g., family, friends, and faith-based or other social networks, to obtain other permanent housing.

In addition to identifying as one of the categories listed above, **HCR requires** the applicant provide or obtain written verification from a coordinating shelter, housing provider, service agency or institution (for those being discharged) confirming the same.

Second priority will be given to the following (No limitation):

Households identified as Elderly and/or Disabled (as defined by HUD) or Families with Dependent Children.

Third priority (No limitation):

All applicants who do not meet the criteria to claim one of the preferences described above but meet all other eligibility criteria as described in HUD regulations and this Administrative Plan.

As allowed under HUD regulations, HCR has exercised its' discretion to limit the number of applicants that may qualify for a local preference, therefore, 10% of each LA's general allocation of regular vouchers, not including those programs with a separate project number (i.e., Mainstream, VASH), must be designated for the above stated homeless preference. As long as the maximum threshold of 10% for each LA has not been reached, the homeless preference remains active within their jurisdiction. Once an LA has reached the maximum allowable participants for this preference, all remaining applicants will be chosen in order of remaining priorities and by position on the waiting list. Once a participant's voucher, that was initially qualified for assistance under the homeless preference has been terminated or relinquished, the LA must re-activate the homeless preference until the maximum allowable threshold is reached. Each LA will be responsible for maintaining their tenant-based waiting list in accordance with these requirements.

For the PBV program, while the homeless preference stated above is not applicable, each project sponsor is encouraged to consider a homeless preference for their project as allowed by and through the competitive selection process, funding requirements and any additional programmatic requirements applicable at the time of award.

All LA's with closed waiting lists must first offer current applicants on the waiting list who qualify to receive the benefit of the preference to move up on the waiting list accordingly. The notice to applicants must include how to successfully apply and establish themselves with the homeless preference status which would include the same format we implement for new applicants including contacting the partnering agencies for referrals and/or determination of preference eligibility. If a closed waiting list is opened to establish homeless applicants, the LA should specify on any public notice that current waiting list applicants will also be given the benefit of the preference.

CITY OF DUNKIRK HOUSING AUTHORITY

ADMISSIONS AND CONTINUED OCCUPANCY POLICY

11.0 TENANT SELECTION AND ASSIGNMENT PLAN

11.1 PREFERENCES

The Dunkirk Housing Authority will select families based on the following preferences within each bedroom size category:

- A. Applicants who have been displaced from their housing as a result of a natural calamity (such as a hurricane, flood, fire, or pandemic) that has caused that area to be designated by the federal government as a disaster area, and who at the time of the disaster were either living in HUD-subsidized Public Housing or were being assisted by the HUD Housing Choice Voucher Program.
- B. All applicants who are homeless or at risk of homelessness because their unit has been rendered uninhabitable or by (A) within the 30-day period immediately prior to application, and the municipality may order the unit to be vacated. If the family is made homeless due to a disaster that causes the area of their residence to be declared a federal disaster area, the 30-day limit on granting the preference will not apply. Families whom fall under the following categories will be considered on a case-by-case scenario. They are but are not limited to:
 - Department of Health and Human Services: Denial Letter stating “Undomicile”
 - Chautauqua County Homeless Coalition Referrals
 - Chautauqua County Mental Hygiene Referrals
 - Children and Youth experiencing homelessness and addressed through the McKinney Vento Act Definition of Homeless
 - Agency partnership with Housing Choice Voucher Program and the Family Unification Program (FUP)
 - Soldier On Veteran Services and Programs
 - Department of Corrections Re-entry Programs
 - Credentialed Alcoholism and Substance Abuse Counselor (CASAC) referrals
 - School Partnerships
 - Other partner agencies
- C. Applicants with verifiable incidents of domestic violence who will certify that they will not permit the violent person in their apartment.
- D. Applicants who live in the jurisdiction of the Dunkirk Housing Authority.

E.Applicants who live outside the jurisdiction of the Dunkirk Housing Authority.

F.After all of the above categories are housed, others on the waiting list will be housed.

The above preferences are listed in the order of priority. In other words, all families in preference A will be offered housing before any families in preference B, all preference B families will be offered housing before any families in preference C, etc.

The date and time of application will be noted and utilized to determine the sequence within the above-prescribed preferences.

Accessible Units: Accessible units will be first offered to families who may benefit from the accessible features. Applicants for these units will be selected utilizing the same preference system as outlined above. If there are no applicants who would benefit from the accessible features, the units will be offered to other applicants in the order that their names come to the top of the waiting list. Such applicants, however, must sign a release form stating they will accept a transfer (at their own expense) if, at a future time, a family requiring an accessible feature applies. Any family required to transfer will be given a 30-day notice.

The Chautauqua County Homeless Coalition



Promoting a uniform response to the needs of the homeless in our community

October 8, 2024

Re: Lived Experience Committee

To Whom It May Concern:

I am writing on behalf of the Lived Experience Committee of the Chautauqua County Homeless Coalition (CoC NY-514). As chair of the committee and a CoC Board member, I can attest that the committee has been evaluating the provision of homeless services within the Continuum of Care and provided feedback to its leadership. This includes the evaluation of the CoC's local competition rating factors. The Lived Experience Committee supports the priorities for serving individuals and families experiencing homelessness as established by the CoC to evaluate local projects.

Sincerely,

A handwritten signature in black ink that reads "Toni Taylor". The signature is fluid and cursive, with a large loop at the beginning and a long, sweeping tail.

*Toni Taylor
Chair, Lived Experience Committee
Chautauqua County Homeless Coalition*

The Chautauqua County Homeless Coalition



Promoting a uniform response to the needs of the homeless in our community.

Housing First Evaluation

Agency Name: Chautauqua Opportunities, Inc.

Program Name: CoC RRH

Date of Evaluation: October 8th, 2024

- Admission to programs is not contingent on sobriety, minimum income requirements, criminal record, completion of treatment, participation in services, or other unnecessary conditions.

Yes/No

- Programs or projects do everything possible not to reject an individual or family on the basis of poor credit or financial history, poor or lack of rental history, minor criminal convictions, or behaviors that are interpreted as indicating a lack of "housing readiness."

Yes/No

- People with disabilities are offered clear opportunities to request reasonable accommodations within applications and screening processes and during tenancy, and building and apartment units include special physical features that accommodate disabilities.

Yes/No

- Housing and service goals and plans are highly tenant-driven.

Yes/No

- Supportive services emphasize engagement and problem-solving over therapeutic goals.

Yes/No

- Participation in services or compliance with service plans are not conditions of tenancy, but are reviewed with tenants and regularly offered as a resource to tenants.

Yes/No

- Services are informed by a harm-reduction philosophy that recognizes that drug and alcohol use and addiction are a part of some tenants' lives. Tenants are engaged in non-judgmental communication

regarding drug and alcohol use and are offered education regarding how to avoid risky behaviors and engage in safer practices.

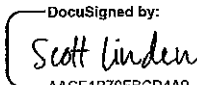
Yes/No

- Substance use in and of itself, without other lease violations, is not considered a reason for eviction.

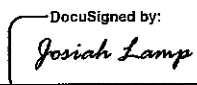
Yes/No

- Every effort is made to provide a tenant the opportunity to transfer from one housing situation, program, or project to another if a tenancy is in jeopardy. Whenever possible, eviction back into homelessness is avoided.

Yes/No

Agency Representative Signature:  DocuSigned by:
AACE1B70F8CD4A9...

Date: 10/8/2024

Evaluator Signature:  DocuSigned by:
64B141FCD6AB445...

Date: 10/8/2024

FY 2024 Chautauqua County CoC Project Review and Ranking

<u>Organization Name</u>	<u>Project Name</u>	<u>Project Type</u>	<u>General/DV</u>	<u>Rank</u>	<u>Application Type</u>	<u>Approved Amount</u>	<u>Cumulative Total</u>
				n/a			

FY 2024 Chautauqua County CoC Project Review and Ranking
Scoring -RENEWAL PROJECT

Project Name:

Organization Name:

Measure	Points	Points Awarded	Maximum Points
Application meets project quality threshold and has been accepted by CoC.	No points; Mark Yes or No		0
Does the Project respond to HUD's Homeless Policy Priorities, which include a Housing First approach and are detailed in Section II of the NOFO?	Yes = 5 pts, No = 0 pts		5
Does the Project meet a high priority local need?	Yes = 5 pts, Somewhat = 2 point, No = 0 pts		5
Has the project identified any barriers to participation faced by persons of different races and ethnicities, and has taken or will take steps to eliminate the barriers?	Yes = 5 pts; No = 0 pts		5
Does the Project <u>focus</u> on a harder to serve population that can account for inability to meet outcomes?	Yes = 5 pts No = 0 pts		5
Does the project enroll program participants with barriers such as little income, active or history of substance use, having a criminal record, or a history of victimization?	Yes = 5 pts No = 0 pts		5
Occupancy- average daily utilization rate	>90%=10 pts; 80-89%= 5 pts; 70-79%= 2 pts; <70%=0 pts		10
Did the program meet or exceed its outcomes as stated in the APR?	Met= 5 pts Exceed=10 pts Partial=3 pts No= 0 pts		10
Housing Stability - % who remained or exited to PH	>90%=10 pts; 80-89%= 5 pts; 70-79%= 2 pts; <70%=0 pts		10
Total Income - % who increased total income	>70%=10 pts; 60-69%=5 pts; 50-59%=2 pts; <50%=0 pts		10
Submitted APR on time?	Yes or N/A = 10 pts; No = 0 pts		10
Unresolved HUD Monitoring and/or OIG Audit findings?	Yes= 0 pts; No = 10 pts		10
Maintained consistent Quarterly Drawdowns?	Yes = 5 pts; No = 0 pts		5
% of used funds	>90%=10 pts; 80-89%= 5 pts; 70-79%= 2 pts; <70%=0 pts		10
	Total Points	0	100

FY 2024 Chautauqua County CoC Project Review and Ranking
Scoring - NEW PROJECT

Project Name:

Organization Name:

Measure	Points	Points Awarded	Maximum Points
Application meets project quality threshold and has been accepted by CoC.	No points; Mark Yes or No		0
Does the Project respond to HUD's Homeless Policy Priorities, which include a Housing First approach and are detailed in Section II of the NOFO?	Yes = 10 pts, No = 0 pts		10
Need for Project clearly documented in project application.	Yes = 10 pts, No = 0 pts		10
Has the project identified any barriers to participation faced by persons of different races and ethnicities, and has taken or will take steps to eliminate the barriers?	Yes = 5 pts; No = 0 pts		5
The project adds to the CoC's ability to meet the needs of homeless households.	Yes = 5 pts No = 0 pts		5
Program design is suitable for proposed population.	Yes = 10 pts; Somewhat = 5pts; No = 0 pts		10
Proposed program addresses increased housing stability for participants	Yes = 10 pts; Somewhat = 5pts; No = 0 pts		10
Proposed program addresses access to mainstream benefits	Yes = 10 pts; Somewhat = 5pts; No = 0 pts		10
Proposed program addresses increases in household income - earned or unearned.	Yes = 10 pts; Somewhat = 5pts; No = 0 pts		10
Proposed costs are reasonable for the program type and population served	Yes = 10 pts; Somewhat = 5pts; No = 0 pts		10
Applicant is experienced with grant management	Yes = 5 pts; Somewhat = 2 pts; No = 0 pts		5
Applicant demonstrates experience serving the proposed population	Yes = 5 pts; Somewhat = 2 pts; No = 0 pts		5
Applicant demonstrates fiscal integrity with no findings on most recent audit.	Yes = 5 pts; Somewhat = 2 pts; No = 0 pts		5
Applicant proposes to participate fully in HMIS and CE.	Yes = 5 pts; Somewhat = 2 pts; No = 0 pts		5
	Total Points	0	100

FY 2024 Chautauqua County CoC Project Review and Ranking
Scoring - New DV Project

Project Name:

Organization Name:

Measure	Points	Points Awarded	Maximum Points
Application meets project quality threshold and has been accepted by CoC.	Yes/No for each required element. No points assigned. If answer "no" to any part of this question, do NOT proceed - project is not eligible for funding.		0
Need for Project clearly documented in project application.	Yes = 10 pts; Somewhat = 5pts; No = 0 pts		10
The project adds to the CoC's ability to meet the needs of homeless households.	Yes = 10 pts; Somewhat = 5pts; No = 0 pts		10
Program design is suitable for DV population.	Yes = 10 pts; Somewhat = 5pts; No = 0 pts		10
Proposed program has reasonable timeline for implementation.	Yes = 10 pts; Somewhat = 5pts; No = 0 pts		10
Proposed program addresses increased housing stability for participants.	Yes = 10 pts; Somewhat = 5pts; No = 0 pts		10
Proposed program addresses access to mainstream benefits.	Yes = 10 pts; Somewhat = 5pts; No = 0 pts		10
Proposed program addresses increases in household income - earned or unearned.	Yes = 10 pts; Somewhat = 5pts; No = 0 pts		10
Proposed costs are reasonable for the program type and the DV population served.	Yes = 10 pts; Somewhat = 5pts; No = 0 pts		10
Applicant is experienced with grant management.	Yes = 5 pts; Somewhat = 2 pts; No = 0 pts		5
Applicant demonstrates experience serving survivors of domestic violence.	Yes = 5 pts; Somewhat = 2 pts; No = 0 pts		5
Applicant demonstrates fiscal integrity with no findings on most recent audit.	Yes = 5 pts; Somewhat = 2 pts; No = 0 pts		5
For applicant serving victims of domestic violence - does the project indicate that it will maintain all required data elements in a separate, secure database?	Yes = 5pts, No =0 pts.		5
Total Points		0	100

The Chautauqua County Homeless Coalition



Promoting a uniform response to the needs of the homeless in our community.

2024 Ranking Committee Guidance

- Committee Membership: any member agency not applying for funds may have a representative on the Committee
- 4 Renewal Projects, 1 Expansion (New), 1 DV Bonus (New)
- Factors to consider:
 - Services provided under the program and their relevance to the need within the county
 - Services provided under the program and their relevance to the Homeless Coalition's Ten-Year Plan
 - Severity of needs and vulnerabilities of participants that are, or will be, served by the project applications
 - Program performance
- Committee must come to majority consensus and rank the project(s) in the order in which they should be funded along with the amount of funding within each Tier of funding
 - *How the Tiers work:* HUD will continue to require Collaborative Applicants to rank all projects in two tiers.
 - Projects in Tier 1 will be conditionally selected from the highest scoring CoC to the lowest scoring CoC, provided the project applications pass both eligibility and threshold review. Any type of new or renewal project application can be placed in Tier 1.
 - Projects placed in Tier 2 will be assessed for eligibility and threshold requirements, and funding will be determined using the CoC Application score as well as the factors listed in Section II.B.16. of the NOFA. If a project application straddles the Tier 1 and Tier 2 funding line, HUD will conditionally select the project up to the amount of funding that falls within Tier 1 as stated above; and then, using CoC score and other factors described in Section II.B.16 of the NOFA, HUD may fund the Tier 2 portion of the project. If HUD does not fund the Tier 2 portion of the project, HUD may award project funds at the reduced amount provided the project is still feasible with the reduced funding (e.g., is able to continue serving homeless program participants effectively).
- Available funds for Chautauqua County:

- Total ARD: \$318,501
- Tier 1: \$286,651
- Tier 2: \$31,850
- CoC Bonus: \$150,916
- DV Bonus: \$188,645

- Project Requests (listed in amount of funds requested):

Dunkirk Housing Authority/Southern Tier Environments for Living, Inc.	Shelter Plus Care Project	\$98,160	Scored
Chautauqua Opportunities, Inc.	Rapid Rehousing	\$104,636	Scored
Salvation Army Anew Center	Domestic Violence - Emergency Shelter	\$85,705	Non-Scoring
Dunkirk Housing Authority/Southern Tier Environments for Living, Inc.	Shelter Plus Care Project- Expansion	\$109,750	Scored
YWCA Jamestown	Domestic Violence-Joint TH-PH / RRH	\$157,456	Scored
Chautauqua Opportunities, Inc.	HMIS	\$30,000	Non-Scoring
Chautauqua Opportunities, Inc.	CoC Planning	\$62,882	Non-Scoring/Not ranked

○

- Minutes must be taken for the meeting.

CHAUTAUQUA COUNTY CONTINUUM OF CARE (CoC NY-514)

Funding Guide for FY2024-2025 Program Competition

Chautauqua Opportunities, Inc., the lead agency for the Chautauqua County Continuum of Care (CoC), serves as the collaborative applicant for the annual Department of Housing and Urban Development (HUD) competitive grant process for homeless funding. The CoC submits the application each year requesting funding to support the homeless service providers in the geographic area. As part of this grant process, the CoC calls for project applicants to submit proposals for housing and services dedicated to homeless individuals and families. For the FY2024-25 funding round, the CoC is requiring all projects applicants to submit an electronic application through [Esnaps](#), the CoC grant portal. New and renewal applicants must submit their application in Esnaps on or before Monday, September 30th, 2024 to be considered for funding.

The CoC's Ranking Committee will review new and renewal project applications, and use objective scoring criteria to determine appropriate funding. After eligible projects are reviewed and ranked, the Ranking committee submits funding recommendations to the full CoC membership for comment. The full CoC membership then votes to submit the Collaborative Application and Project Ranking.

Renewal projects are not required to answer this Requests for Proposal, however all projects will be reviewed and ranked according to CoC and HUD priorities, as well as the overall impact on the CoC system performance. Lower performing renewal projects can be reallocated to higher performing renewals or new projects that advance CoC priorities and have a positive impact on overall system performance.

Project applicants serving survivors of domestic violence must use a comparable Homeless Management Information System (HMIS) data base which will allow submission of project performance data to the Ranking committee.

As part of this competitive grant process, project applicants will be reviewed and ranked using the CoC Ranking Tool, which is aligned with the CoC's written standards, and HUD's priorities.

***FY2024-25 HUD Funding Availability for NY-514 CoC:**

Total Annual Renewal Demand (ARD): \$318,501

Total Final Pro Rata Need (PPRN): \$ 1,257,636

Tier I: \$ 286,651

Tier II: \$ 31,850

CoC Bonus: \$ 150,916

Bonus for projects serving survivors of DV: \$188,645

Total amount of funding available in Tier I: \$ 286,651*

Total amount of funding available in Tier II: \$ 182,766**

**Does not include DV bonus. Based on ranking of DV projects, the \$188,645 bonus can be ranked in Tier I or Tier II*

***Calculated as combination of Tier II allocations and CoC Bonus funds*

Projects receiving the highest scores during the objective review and ranking process will be placed in Tier I. Lower performing projects will be placed lower in Tier I or in Tier II. New and renewal projects will compete for rankings in Tier I or Tier II. Lower performing projects may be reallocated to support higher performing new or renewal projects.

HMIS and renewal projects that have yet to submit an APR (2nd year of funding) cannot be scored on performance and will be placed at the bottom of Tier I for the purpose of ranking.

New projects will be able to apply under the CoC Bonus, the DV bonus, or through the process for reallocation. The types of projects eligible to apply in FY24 include Permanent Housing / Permanent Supportive Housing (PSH) or Rapid Rehousing (RRH), Transitional Housing, (TH), Joint Transitional Housing/Permanent Housing and Rapid Rehousing component (TH/PH-RRH), and Supportive Services Only (SSO), and Homeless Management Information System (HMIS).

Renewal Projects will be scored based on the most recently submitted APR and FY24 applications submitted in EsnapS. The CoC will consider project impact on overall CoC system performance, including the following general categories:

- Stability of housing
 - % of participants who retained or exited to permanent housing
- Impact on participant's income
 - % of participants who increased earned or unearned income
- Serving high-needs populations
 - % of participants entering directly from shelter or streets
- Management performance

- The project submitted reports on time and expended project funds

New Projects will not have APRs to consider, but will be ranked based on the project impact on overall CoC system performance and the following general criteria:

- Agency experience
- Design of housing and support services
- Timeliness
- Financial experience

All projects must meet the CoC and HUD threshold requirements as outlined in the Ranking Tool and COC Request for Proposals. Applicants should thoroughly read the [Notice of Funding Opportunity](#).

Reallocation

New and renewal projects will compete for Tier I rankings. Renewal projects that are not performing up to the CoC standards can be reduced or entirely eliminated through reallocation and the funds utilized for one or more new projects, or to higher performing renewal projects.

Reallocation can occur under the following circumstances:

- Current funded project declines to renew their project
- Current funded project adjusts their budget to a lower amount
- Current funded project voluntarily reallocates funding to a new project
- Ranking Committee made decision to partially or fully reallocate current funded projects based on performance, local needs, or HUD priorities

Underperforming projects can be defined as follows:

- Low utilization rate
- Has not participated in Coordinated Assessment
- Not serving the target population
- Has a program that does not align with HUD priorities anymore (i.e., Housing First approach)
- Misuse of federal funds
- Program design has a negative impact on systems performance and overall CoC score

Appeals Process

1. Who May Appeal?

An agency may appeal a decision concerning a project application submitted by that agency

2. What May Be Appealed?

The appeals process applies only to project scoring and ranking. *There is no appeal for project tiering.* An appeal may **not** be submitted if:

- all questions on the application were **not** completed
- all required attachments were **not** submitted with the application
- the application was **not** submitted by the required deadline

3. Timing of an Appeal

Formal appeals may only be submitted by a project within **three (3) business days** of a project receiving their ranking. Appeals must be submitted in writing to the Collaborative Applicant, who will then forward to the Ranking Committee. The written appeal must consist of a brief statement no longer than one page, and can be in the form of a letter, memo or email. Any appeal via email must be sent to the Chautauqua Opportunities, Inc., jlamp@chautopp.org, the Collaborative Applicant and Lead Agency.

4. Appeals Decisions

The Ranking committee and the CoC Governance committee will review all appeals. Appeals are decided by majority vote and may not be overturned by the full CoC.

Funding

Funding is at the discretion of HUD. The CoC is not fully responsible for HUD's decision to eliminate funding based on ARD or Pro Rata Need. The overall CoC performance measure contributes to the amount received, which means higher performing projects are vital to ensuring continued funding through this competition.

FY 2024 Chautauqua County CoC Project Review and Ranking
Scoring - Renewal Project

Project Name:

Shelter Plus Care Project

Organization Name:

Dunkirk Housing Authority/Southern Tier Environments for Living, Inc.

	Measure	Points	Points Awarded	out of	Maximum Points
	Application meets project quality threshold and has been accepted by CoC.	No points; Mark Yes or No	04		0
1	Does the Project respond to HUD's Homeless Policy Priorities, which include a Housing First approach and are detailed in Section II of the NOFO?	Yes = 5 pts, No = 0 pts	5		5
2	Does the Project meet a high priority local need?	Yes = 5 pts, Somewhat = 2 point, No = 0 pts	5 52		5
3	Has the project identified any barriers to participation faced by persons of different races and ethnicities, and has taken or will take steps to eliminate the barriers?	Yes = 5 pts; No = 0 pts	0		5
4	Does the Project <u>focus</u> on a harder to serve population that can account for inability to meet outcomes?	Yes = 5 pts No = 0 pts	5		5
5	Does the project enroll program participants with barriers such as little income, active or history of substance use, having a criminal record, or a history of victimization?	Yes = 5 pts No = 0 pts	5		5
6	Occupancy- average daily utilization rate	>90%=10 pts; 80-89%= 5 pts; 70-79%= 2 pts; <70%=0 pts	5		10
7	Did the program meet or exceed its outcomes as stated in the APR?	Met= 5 pts Exceed=10 pts Partial=3 pts No= 0 pts	3		10
8	Housing Stability - % who remained or exited to PH	>90%= 10 pts; 80-89%= 5 pts; 70-79%= 2 pts; <70%=0 pts	5		10
9	Total Income - % who increased total income	>70%=10 pts; 60-69%=5 pts; 50-59%=2 pts; <50%=0 pts	10		10
10	Submitted APR on time?	Yes or N/A = 10 pts; No = 0 pts	0		10
11	Unresolved HUD Monitoring and/or OIG Audit findings?	Yes= 0 pts; No = 10 pts	10		10
12	Maintained consistent Quarterly Drawdowns?	Yes = 5 pts; No = 0 pts	5		5
13	% of used funds	>90%=10 pts; 80-89%= 5 pts; 70-79%= 2 pts; <70%=0 pts	10		10
		Total Points	45		100

FY 2024 Chautauqua County CoC Project Review and Ranking

Scoring - Renewal Project

Project Name:

Shelter Plus Care Project

Organization Name:

Dunkirk Housing Authority/Southern Tier Environments for Living, Inc.

	Measure	Points	Points Awarded	out of	Maximum Points	
	Application meets project quality threshold and has been accepted by CoC.	No points; Mark Yes or No	Yes		0	
1	Does the Project respond to HUD's Homeless Policy Priorities, which include a Housing First approach and are detailed in Section II of the NOFO?	Yes = 5 pts, No = 0 pts	5		5	-
2	Does the Project meet a high priority local need?	Yes = 5 pts, Somewhat = 2 point, No = 0 pts only m#	2.5		5	-
3	Has the project identified any barriers to participation faced by persons of different races and ethnicities, and has taken or will take steps to eliminate the barriers?	Yes = 5 pts; No = 0 pts	0		5	-5
4	Does the Project <u>focus</u> on a harder to serve population that can account for inability to meet outcomes?	Yes = 5 pts No = 0 pts	5		5	-
5	Does the project enroll program participants with barriers such as little income, active or history of substance use, having a criminal record, or a history of victimization?	Yes = 5 pts No = 0 pts	5		5	-
6	Occupancy- average daily utilization rate	>90%=10 pts; 80-89%= 5 pts; 70-79%= 2 pts; <70%=0 pts	5		10	-5
7	Did the program meet or exceed its outcomes as stated in the APR?	Met= 5 pts Exceed=10 pts Partial=3 pts No= 0 pts	10		10	-
8	Housing Stability - % who remained or exited to PH	>90 % 10 pts; 80-89 % 5pts; 70 79% 2 pts; <70% 0 pts	5		10	-5
9	Total Income - % who increased total income	>70%=10 pts; 60-69%=5pts; 50-59%=2 pts; <50%=0 pts	10		10	-
10	Submitted APR on time?	Yes or N/A = 10 pts; No = 0 pts	0		10	-
11	Unresolved HUD Monitoring and/or OIG Audit findings?	Yes= 0 pts; No = 10 pts	10		10	-
12	Maintained consistent Quarterly Drawdowns?	Yes = 5 pts; No = 0 pts	5		5	-
13	% of used funds	>90%=10 pts; 80-89%= 5 pts; 70-79%= 2 pts; <70%=0 pts	10		10	-
		Total Points	72	72/85	100	

FY 2024 Chautauqua County CoC Project Review and Ranking

Scoring - Renewal Project Shelter Plus Care Project

Project Name:

Dunkirk Housing Authority/Southern Tier Environments for Living, Inc.

Organization Name:

	Measure	Points	Points Awarded	out of	Maximum Points
	Application meets project quality threshold and has been accepted by CoC.	No points; Mark Yes or No	Yes		0
1	Does the Project respond to HUD's Homeless Policy Priorities, which include a Housing First approach and are detailed in Section II of the NOFO?	Yes = 5 pts, No = 0 pts	5		5
2	Does the Project meet a high priority local need?	Yes = 5 pts, Somewhat = 2 point, No = 0 pts	5		5
3	Has the project identified any barriers to participation faced by persons of different races and ethnicities, and has taken or will take steps to eliminate the barriers?	Yes = 5 pts; No = 0 pts	0		5
4	Does the Project <u>focus</u> on a harder to serve population that can account for inability to meet outcomes?	Yes = 5 pts No = 0 pts	5		5
5	Does the project enroll program participants with barriers such as little income, active or history of substance use, having a criminal record, or a history of victimization?	Yes = 5 pts No = 0 pts	5		5
6	Occupancy- average daily utilization rate	>90%=10 pts; 80-89%= 5 pts; 70-79%= 2 pts; <70%=0 pts	5		10
7	Did the program meet or exceed its outcomes as stated in the APR?	Met= 5 pts Exceed=10 pts Partial=3 pts No= 0 pts	5		10
8	Housing Stability - % who remained or exited to PH	>90%=10 pts; 80-89%= 5 pts; 70-79%= 2 pts; <70%=0 pts	5		10
9	Total Income - % who increased total income	>70%=10 pts; 60-69%=5 pts; 50-59%=2 pts; <50%=0 pts	10		10
10	Submitted APR on time?	Yes or N/A = 10 pts; No = 0 pts	0		10
11	Unresolved HUD Monitoring and/or OIG Audit findings?	Yes= 0 pts; No = 10 pts	10		10
12	Maintained consistent Quarterly Drawdowns?	Yes = 5 pts; No = 0 pts	5		5
13	% of used funds	>90%=10 pts; 80-89%= 5 pts; 70-79%= 2 pts; <70%=0 pts	10		10
		Total Points	70		100

Acceptance of CoC Project Applications

1 message

Judy Yonkers <jyonkers@chautopp.org>

Wed, Oct 9, 2024 at 8:47 AM

To: Jeremy Swanson <Jeremy.Swanson@use.salvationarmy.org>, "Ward, Gina" <wardg@stel.org>, agesing@ywcajamestown.com, kturnullo@ywcajamestown.com, Josiah Lamp <jlamp@chautopp.org>, Amanda Straight <astraight@chautopp.org>

Dear CoC Project applicants,

Your project has been accepted and will be ranked by the committee for the CoC application Priority Listing.
None of the projects will be rejected or reduced by the CoC.

Regards,
Judy

Judy L. Yonkers

Director of Grants and Systems Compliance

Chautauqua Opportunities, Inc.

Michael G. Yerico Administration Building

17 W. Courtney Street

Dunkirk, NY 14048

(716) 366-3333 x 1201

Fax (716) 366-7366

JYonkers@chautopp.org



THE BUFFALO NEWS

Chautauqua Opportunities, Inc. is a
2024 Top Workplace!
2 Years Running

Acceptance of CoC Project Applications

1 message

Judy Yonkers <jyonkers@chautopp.org>

Wed, Oct 9, 2024 at 8:47 AM

To: Jeremy Swanson <Jeremy.Swanson@use.salvationarmy.org>, "Ward, Gina" <wardg@stel.org>, agesing@ywcajamestown.com, kturnullo@ywcajamestown.com, Josiah Lamp <jlamp@chautopp.org>, Amanda Straight <astraight@chautopp.org>

Dear CoC Project applicants,

Your project has been accepted and will be ranked by the committee for the CoC application Priority Listing.
None of the projects will be rejected or reduced by the CoC.

Regards,
Judy

Judy L. Yonkers

Director of Grants and Systems Compliance

Chautauqua Opportunities, Inc.

Michael G. Yerico Administration Building

17 W. Courtney Street

Dunkirk, NY 14048

(716) 366-3333 x 1201

Fax (716) 366-7366

JYonkers@chautopp.org



THE BUFFALO NEWS

Chautauqua Opportunities, Inc. is a
2024 Top Workplace!
2 Years Running

Local Competition Selection Results

<u>Organization Name</u>	<u>Project Name</u>	<u>Project Component</u>	<u>Type</u>	<u>Status</u>	<u>Score</u>	<u>Rank</u>	<u>Amount Requested</u>	<u>Reallocated Funds</u>
Dunkirk Housing Authority/Southern Tier Environments for Living, Inc.	Shelter Plus Care Project	PSH	Renewal	Accepted	69	5	\$ 98,160	\$0
Chautauqua Opportunities, Inc.	Rapid Rehousing	RRH	Renewal	Accepted	58	6	\$ 104,636	\$0
Salvation Army Anew Center	Domestic Violence - Emergency Shelter	SSO	DV Renewal	Accepted	Non Scoring	3	\$ 85,705	\$0
Dunkirk Housing Authority/Southern Tier Environments for Living, Inc.	Shelter Plus Care Project-Expansion	PSH	New Expansion	Accepted	89	2	\$ 109,750	\$0
YWCA Jamestown	Joint TH-PH / RRH	Joint TH-PH / RRH	New DV Bonus	Accepted	95	1	\$ 157,456	\$0
Chautauqua Opportunities, Inc.	HMIS	HMIS	Renewal	Accepted	Non Scoring	4	\$ 30,000	\$0
Chautauqua Opportunities, Inc.	CoC Planning	Planning	CoC Planning	Accepted	Non Scoring	N/A	\$ 62,882	N/A



CHAUTAUQUA OPPORTUNITIES, INC.

A COMMUNITY ACTION AGENCY



Helping people. Changing lives.

September 24, 2024

Southern Tier Environments for Living, Inc.
715 Central Avenue
Dunkirk, NY 14048

Re: Permanent Supportive Housing Project Commitment

Dear Mr. Thomas Whitney,

This letter confirms the commitment of rental assistance through Section 8 Housing Choice Voucher funds, as administered locally by Chautauqua Opportunities, Inc. in the support of 3 vouchers to be supported as described in the Shelter Plus Care Project application. The project will support clients in the apartment of their choice.

This commitment provides at least 3 units. The project is slated to begin on September 1, 2025 to August 31, 2026. This contract is a 1-year contract.

Sincerely,

Diane Hewitt-Johnson
Chief Executive Officer

Michael G. Yerico Administrative Building

17 West Courtney St, Dunkirk, NY 14048

(716) 366-3333 FAX (716) 366-7366



UPMC Chautauqua

207 Foote Avenue
PO Box 840
Jamestown, NY 14702-0840
716-487-0141

UPMCChautauqua.org

September 27, 2024

Dunkirk Housing Authority/
Southern Tier Environments for Living, Inc

Re: Permanent Supported Housing (SUD Award) Commitment

Dear Members of DHA and STEL,

It is my pleasure to provide this letter of support to the submitted application for funds on behalf of the UPMC Chautauqua.

The relationship between STEL and UPMC Chautauqua is designed to establish peer coaching to individuals living with a SUD or provide family support to loved ones of individuals with a SUD. The estimated value of the collaboration is established at a minimum of \$27,437.50 per year to provide Peer Support Services to people living with a SUD.

We commit to collaboration for the proposed project starting on September 1, 2025 and will review and renew the commitment annually. As a prevention program focused on recovery support, we guarantee that the services we provide in partnership with STEL will be available to all eligible participants of this project.

Sincerely,

A handwritten signature in black ink, appearing to read "Cecil Miller", written over a light blue horizontal line.

Cecil Miller
Vice President, Operations

UPMC Chautauqua

207 Foote Avenue
PO Box 840
Jamestown, NY 14702-0840
716-487-0141

UPMCChautauqua.org

October 8, 2024

To Whom It May Concern,

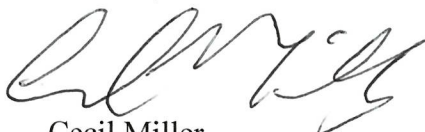
It is my pleasure to provide this letter of support to the submitted application on behalf of UPMC Chautauqua.

This letter serves as confirmation that eligible homeless individuals who are receiving services from UPMC Chautauqua will be referred to Chautauqua Opportunities for its Continuum of Care Rapid Rehousing program and that Chautauqua Opportunities, Inc.'s clients are eligible for substance use disorder treatment through UPMC Chautauqua.

UPMC Chautauqua is a leading provider of Behavioral and Mental Health Services in Chautauqua County and regularly serves homeless individuals. UPMC will provide access to behavioral and mental health services, including substance use disorder treatment, for program participants who qualify for services. The estimated value of behavioral and mental health services to clients of COI's CoC Rapid Rehousing Program is \$26,159.

We are committed to coordinating with the proposed project starting on October 1, 2025 and will review the commitment for renewal annually.

Sincerely,



Cecil Miller
Vice President, Operations