

# The Chautauqua County Homeless Coalition



*Promoting a uniform response to the needs of the homeless in our community*

## Meeting Minutes

**July 6, 2017 – Called to order 10:00 a.m.**

### **In Attendance:**

Bill Vogt – COI	Lori Del Nero - COI
Cody Marsh - COI	Liddy Hintz - Mediware
Gina Ward – STEL	Kaeli Baxter – Housing Options Made Easy
Kristen Zampogna – Housing Options Made Easy	Alicia Lombardo - YWCA
Susanna Mattingly – NYS DOCCS Re-Entry	Nanci Okerlund - YWCA
James Quattrone – UCAN	Tom Szczygiel - VAMC
Alicia Sholtz – VA Homeless Program	Michelle Shoemaker - DHHS

### **1. Welcome & Introduction:**

Bill Vogt (COI) facilitated today’s meeting. He thanked Jim Quattrone and UCAN for hosting today’s meeting at the UCAN City Mission. Jim provided an overview and tour of the facility. He stated that they have been serving an average of 14-16 men nightly since opening on May 1<sup>st</sup>. Any agencies providing housing options are invited to forward information that might be helpful to the Mission.

All meeting attendees then introduced themselves.

### **2. Review of Minutes:**

Minutes from the May 25, 2017 meeting were reviewed by all attendees. There were no changes or additions. A motion to approve the minutes was made by Gina Ward and was seconded by Kristen Zampogna. All in attendance voted in favor of approval.

### **3. Membership Update :**

<b>Current Signed Membership Agreement</b>	
American Red Cross	Chautauqua-Cattaraugus Library System
Chautauqua County Youth Bureau	Chautauqua Opportunities, Inc.
CODE	Community Helping Hands
Dunkirk Housing Authority	Erie 2-Chautauqua Cattaraugus BOCES
Housing Options Made Easy	Southern Tier Environments for Living, Inc.
YWCA of Jamestown	
<i>Please note: there is currently no <b>current</b> signed membership agreement from the following agencies:</i>	
Chautauqua County DHHS	CHRIC
City of Jamestown Department of Development	Legal Assistance of Western New York
SNAP! Cattaraugus Community Action, Inc.	St. Susan Center
The Resource Center	The Salvation Army
Veterans Administration	Willow Mission – First UMC Dunkirk

Requests for membership renewals have been sent. Please contact Lori Del Nero if you did not receive them. Bill added that agencies as well as individuals are welcome to join.

### **4. HMIS Data:**

- a) Data & Statistic Review: HMIS data from 10/1/16 through 5/31/17 was presented for review. An update of the ongoing HMIS Data Monitoring Plan showed data quality at 99%.

- b) HMIS Participating Agency Data Review: HMIS Data Completeness Report Cards were reviewed for each participating agency: COI, Housing Options Made Easy, Southern Tier Environments for Living and YWCA of Jamestown. As of 5/31/17 all agencies are in compliance.

**5. Coordinated/Centralized Assessment:**

The committee is looking into the use of the VI-SPDAT assessment tool for coordinated entry.

Coordinated/Centralized Assessment is a CoC funding requirement and will be mandatory as of January 1<sup>st</sup>.

The next committee meeting will be scheduled with Bill, Gina, and Shannon Higbee of Housing Options Made Easy.

**6. Other Business:**

- a) 10 Year Plan to End Homelessness: Timeline was reviewed. We are in need of volunteers from the Homeless Coalition to take the lead on the following:
  - i. Housing First Options
  - ii. Employment/Workforce DevelopmentPlease contact Bill or Gina if you are interested in helping with these projects.
- b) CoC Meeting with OTDA & Cloudburst: There is a meeting scheduled July 12<sup>th</sup> starting at 9:30 am at the COI Jamestown office to discuss the possibility of creating a “Balance of State” CoC in the future. Bill Vogt (Chair) and Gina Ward (Vice Chair) will be participating, and Denis Bouchard from Housing Options Made Easy has been invited to attend. Anyone else interested in attending should contact Bill or Gina.
- c) Veterans Stand Down: Tom Szczygiel and Alicia Sholtz from the VAMC attended today’s meeting to discuss possibly holding a Stand Down event in the Southern Tier region. The event would provide opportunities for homeless or at-risk Veterans to be connected with services, in addition to job interviews, giveaways, etc. They would like to partner with local agencies and are looking for input on possible locations, as well as other ideas for the event. A separate email will be sent to the Homeless Coalition distribution list with more details.
- d) VA Homeless Program: Tom and Alicia also discussed the services they provide to Veterans, such as VASH. Whenever a Veteran comes in for services, please call Tom at 716-697-3072 or Alicia at 716-572-5211 and they will facilitate the appropriate intakes and referrals.

**7. Adjourn:**

There being no further business, a motion to adjourn was made by Kristen Zampogna and was seconded by Gina Ward. All in attendance voted in favor of adjourning. The meeting was adjourned at 11:10 am.

***The date of the next meeting is September 6, 2017.***