

The Chautauqua County Homeless Coalition



Promoting a uniform response to the needs of the homeless in our community

Meeting Minutes

May 25, 2017 – Called to order 10:00 a.m.

In Attendance:

Jessica McKeever – YWCA CAPP/Safe Harbor	Lori Del Nero - COI
Susanna Mattingly – NYS DOCCS Re-Entry	Jeffrey Smith – St. Susan Center
Michelle Shoemaker – DHHS	Patti Yokom – Chautauqua County Youth Bureau
Jeff Hollern – City of Jamestown	Tom Vitale – Chautauqua County Library System
Denis Bouchard – Housing Options Made Easy	Christina Lincoln – City of Dunkirk
Cody Marsh - COI	Josiah Lamp – COI
Robin Rafan - DHHS	

1. Welcome & Introduction:

Josiah Lamp (COI) facilitated today's meeting. Attendees introduced themselves. Josiah introduced Cody Marsh of COI, who will be transitioning into the role of HMIS System Administrator.

2. Review of Minutes:

Minutes from the March 16, 2017 meeting were reviewed by all attendees. There were no changes or additions. A motion to approve the minutes was made by Patti Yokom and was seconded by Tom Vitale. All in attendance voted in favor of approval.

3. Membership Update :

Current Signed Membership Agreement	
American Red Cross*	Housing Options Made Easy
Chautauqua Opportunities, Inc.*	Legal Assistance of Western New York**
CHRIC	SNAP! Cattaraugus Community Action, Inc.
Chautauqua-Cattaraugus Library System	Southern Tier Environments for Living, Inc.*
Chautauqua County Department of Health & Human Services	St. Susan Center
Chautauqua County Youth Bureau	The Resource Center
City of Jamestown Department of Development**	The Salvation Army
CODE	Veterans Administration
Community Helping Hands	Willow Mission – First UMC Dunkirk
Dunkirk Housing Authority*	YWCA of Jamestown*
Erie 2-Chautauqua Cattaraugus BOCES*	

* Membership renewal received - effective June 1, 2017

** Membership renewal (effective June 1, 2017) pending receipt of signed agreement

4. HMIS Data:

- a) Data & Statistic Review: HMIS data from 10/1/16 through 4/30/17 was presented for review. An update of the ongoing HMIS Data Monitoring Plan showed data quality at 99%.
- b) HMIS Participating Agency Data Review: HMIS Data Completeness Report Cards were reviewed for each participating agency: COI, Housing Options Made Easy, Southern Tier Environments for Living and YWCA of Jamestown. As of 4/30/17 all agencies are in compliance.

5. Coordinated/Centralized Assessment:

There was no one from the sub-committee in attendance at today's meeting. A report will be provided at the next meeting.

6. Other Business:

- a) The Union Gospel mission is open again and under operation by UCAN. They have also agreed to become an HMIS participating agency. The Homeless Coalition has been invited to hold the July 6th meeting at the shelter. More details will be forthcoming.
- b) COI has been awarded funding for a homeless program through the Medicare Redesign Team (MRT) & AIDS Institute. Housing subsidy services will be provided for 18 customers who are homeless and have a diagnosis of HIV/AIDS.
- c) The Chautauqua & Cattaraugus County Library System has designated 17 libraries throughout the area as cooling stations during the summer. Tom Vitale will forward an email listing of these sites to Lori Del Nero and they will be posted on the Homeless Coalition portion of COI's website. They also hope to offer locations during the winter for warming stations as part of Code Blue.
- d) Sue Mattingly from Parole Re-Entry reported on their RFA for a community based residential program for those exiting from state prison and are homeless. Sue also stated that they are looking for a location within the county to serve as a parole report station. Tom Vitale stated that Prendergast Library may have space available and will follow up with Sue. If anyone else would like more information about either item being reported on today, contact Sue via cell at 716-430-5403.
- e) Jessica McKeever announced upcoming trainings that will be available for anyone coming into contact with youth at high risk of human trafficking and/or sexual exploitation. She will forward the details to Lori to share with the Homeless Coalition.
- f) Jeff Smith reported that St. Susan Center has been partnering with Union Gospel Mission to provide evening meal service. They have also had an abundance of food lately and are distributing to local food pantries. If there are other local needs for food, please contact Jeff. St. Susan Center will also be holding a fundraising golf tournament on July 30th.

7. Adjourn:

There being no further business, a motion to adjourn was made by Patti Yokom and was seconded by Robin Rafan. All in attendance voted in favor of adjourning. The meeting was adjourned at 10:35 am.

The date of the next meeting is July 6, 2017.

PLEASE NOTE: We are planning on holding the July meeting at the Union Gospel Mission.