



JANUARY—
MARCH 2009



PROFESSIONAL
DEVELOPMENT
TRAINING
CALENDAR



REGISTRATION & PARTICIPATION INFORMATION

We need a minimum number of registrants.

Your registration will make the difference between holding or canceling the training.

All trainings require paid pre-registration with the completed registration form.

Telephone, faxed or unpaid registrations will not be accepted.

PAYMENT POLICY

- A Training deposit of \$10.00 will be charged for all trainings unless otherwise noted.
*If you would like your deposit returned after each training, please submit the deposits on separate checks and/or money orders. For example: If you are registering for 3 trainings, please send three checks and/or money orders. If you would prefer not to write multiple checks and/or money orders, you may send one check and/or money order. This check and/or money order will be held and returned to you after you attend the last training for which you signed up. For those individuals who submit money orders **please do not** fill in the line that specifies pay to the order of, as the money order will be return to you once you attend the training you have signed up for.*

REFUND POLICY

- Deposits are refunded if received by the Council by the registration deadline
- Deposits are fully refundable by attending the training
- Training deposits/fees are refundable if participant cancels prior to the registration deadline unless otherwise noted
- For trainings canceled by the Council, fees/deposits will be refunded
- Training deposits received **AFTER** the registration deadline will be handled like fees and will **NOT** be refunded
- Non-refundable training fees will be charged for those workshops for which higher costs are attached: i. e. presenter fees, travel expenses, etc.

CHECK RETURN POLICY

- There will be a \$35.00 charge for checks that are returned for non sufficient funds

PARTICIPATION POLICY

- Please keep in mind that no children are permitted to attend trainings. No exceptions please.
- Participants are expected to respect the Trainer(s) and be professional
- Cell phones are to be turned off during the training(s)

UNREGISTERED PARTICIPANT POLICY

- Unregistered participants may not be admitted to any training
- In the event that an unpaid registered participant is admitted to a training, no training certificate will be provided until payment is made

CANCELLATION POLICY

- In the event that a training must be canceled, every effort will be made to contact those registered. Please be sure to include a telephone number on the registration form.

GENERAL QUESTIONS ON REGISTRATION/TRAININGS

- Please call the Chautauqua Child Care Council at (716) 661-9430 ext. 261 or ext. 292.

January 2009 Training descriptions

SUNY Video Conference:

Check SUNY'S website for more details (www.tsg.suny.edu or call 1-888-399-0549)

TOPIC: Child Abuse & Maltreatment & Shaken Baby Syndrome

DEPOSIT: \$10.00

PRESENTER(S): Dianne Woleen, Program Director of the Winifred Crawford Dibert Boys & Girls Club of Jamestown

DESCRIPTION: Participants will learn the definition of child abuse and child maltreatment and how to identify it and prevent it. The understanding of being a Mandated Reporter and the importance of knowing how to make a report and what happens after. In addition, Shaken Baby Syndrome on what you as a Provider may see from a child who was shaken will be discussed.

OCFS CATEGORY(S): **Child Abuse and maltreatment identification and prevention, Statutes and regulations pertaining to child abuse and maltreatment, Safety and security procedures, Identification and education pertaining to shaken baby syndrome**

TOPIC: Child Abuse and Maltreatment

DEPOSIT: \$10.00

PRESENTER(S): Tammy Racino, BS, MS

DESCRIPTION: Participants will learn how to report child abuse or neglect/maltreatment to the NYS SCR or hotline effectively. Evaluate situations to determine whether there is reasonable cause to suspect child abuse or maltreatment/neglect. Also identify physical and behavioral indicators commonly associated with abuse or maltreatment/neglect. OCFS CATEGORY(S): **Child abuse and maltreatment identification and prevention, Statutes and regulations pertaining to child abuse and maltreatment**

TOPIC: SIDS & Shaken Baby Syndrome

DEPOSIT: \$10.00

PRESENTER(S): Jan Walkden, RN, BSN, MSN

DESCRIPTION: This workshop will discuss the importance of SIDS risk reduction and the implementation of safe sleeping practices. Participants will gain an understanding of the impact of sudden and unexpected death of an infant on the family, child care provider and the community. Also included will be a discussion of the facts and implications of Shaken Baby Syndrome.

OCFS CATEGORY(S): **Safety and security procedures, Identification and education pertaining to shaken baby syndrome**

TOPIC: Record Keeping & Business Taxes

DEPOSIT: \$10.00

PRESENTER(S): Herb Rice, Small Business Development Center

DESCRIPTION: Basic Understanding of record keeping/IRS reporting/Time-Space formula for use of home business/Employer responsibilities/Source of loans/Services to be offered by the small business development center. OCFS CATEGORY(S): **Child Day Care Program Development and Business Record maintenance and management**

TOPIC: Nutrition, Creative Food Presentation

DEPOSIT: \$10.00

PRESENTER(S): Chris Wigren CACFP Program Specialist and Mary Lenda, BA, MS

DESCRIPTION: Day Care providers will demonstrate skills to provide good nutrition and good eating habits by the Nutrition Pyramid through hands on skill demonstration. OCFS CATEGORY(S): **Nutrition and health needs of infants and children and Business Record maintenance and management**

February 2009 Training Descriptions

SUNY Video Conference:

Check SUNY'S website for more details (www.tsg.suny.edu or call 1-888-399-0549)

TOPIC: Remembering, Caring & Sharing

DEPOSIT: \$10.00

PRESENTER(S): Melissa Uber, Author

DESCRIPTION: Participants will learn how simple things can build a child's memory and self-esteem while building relationships.

OCFS CATEGORY(S): **Child day care program development**

TOPIC: Music Makes You Smarter, Let's Get Smarter Together!

DEPOSIT: \$10.00

PRESENTER(S): Lorrie Dean, BS, MS

DESCRIPTION: Participants will learn research about music's impact on Brain Development, Investigate ways to add music to children's lives across the curriculum. Increase their repertoire of songs, fingerplays, and websites to use in the classroom. OCFS CATEGORY(S): **Principles of childhood development and Child Day Care program development**

TOPIC: Understanding Child Protective Services and Related Services

DEPOSIT: \$10.00

PRESENTER(S): Melissa Stelmach, Supervisor B of Chautauqua County DSS Children and Family Services & Paul Brown, Senior CPS Caseworker
& April Maas, CPS Caseworker

DESCRIPTION: As a mandated reporter, this training will provide you with an understanding of the Child Protective Service investigation process. You will gain an understanding of the potential outcomes of a CPS investigation including provision of services to families in need. Participants will understand the concepts of safety vs. risk, minimal standards, and abuse and maltreatment.

OCFS CATEGORY(S): **Statutes and regulations pertaining to child abuse and maltreatment identification and prevention and pertaining to child day care**

March 2009 Training description

SUNY Video Conference:

Check SUNY'S website for more details (www.tsg.suny.edu or call 1-888-399-0549)

TOPIC: Environments That Nurture Early Literature & Literacy

DEPOSIT: \$10.00

PRESENTER(S): Theresa Voltmann, Infant Toddler Project Supervisor

DESCRIPTION: Day Care providers will demonstrate skills to provide good nutrition provide participants with the opportunity to explore the importance of making the early learning environment one that is literacy rich and supportive of language and literacy development in the earliest years. OCFS CATEGORY(S): **Principles of childhood development and Child Day Care program development and Safety and security procedures, including communication between parents and staff**

TOPIC: Nutrition, Creative Food Presentation

DEPOSIT: \$10.00

PRESENTER(S): Chris Wigren, CACFP Program Specialist and Mary Lenda, BA, MS

DESCRIPTION: Day Care providers will demonstrate skills to provide good nutrition and good eating habits by the Nutrition Pyramid through hands on skill demonstration. OCFS CATEGORY(S): **Nutrition and health needs of infants and children and Business Record maintenance and management**

TOPIC: SIDS & Shaken Baby Syndrome

DEPOSIT: \$10.00

PRESENTER(S): Jan Walkden, RN, BSN, MSN

DESCRIPTION: This workshop will discuss the importance of SIDS risk reduction and the implementation of safe sleeping practices. Participants will gain an understanding of the impact of sudden and unexpected death of an infant on the family, child care provider and the community. Also included will be a discussion of the facts and implications of Shaken Baby Syndrome.

OCFS CATEGORY(S): **Safety and security procedures, Identification and education pertaining to shaken baby syndrome**

REQUIRED OCFS TRAINING CATEGORIES

- Principles of childhood development, including the appropriate supervision of children, meeting the needs of children enrolled in the program with physical or emotional challenges and behavior management and discipline.
- Nutrition and health needs of infants and children
- Child day care program development
- Safety and security procedures, including communication between parents and staff
- Business record maintenance and management
- Child abuse and maltreatment identification and prevention
- Statutes and regulations pertaining to child day care
- Statutes and regulations pertaining to child abuse and maltreatment
- Identification and education pertaining to shaken baby syndrome

NYS Child Care Educational Incentive Program 2009 (EIP)

The Educational Incentive Program (EIP) is a scholarship program which helps providers pay for high quality training and education they need to provide quality care to children. You can apply if you are a:

- Registered Family Child Care Provider
- Licensed Group Family Child Care Provider or Assistant (substitutes are not eligible)
- Child care classroom staff in a Registered School Age Program
- Child care classroom staff in a Licensed Child Care Center or Head Start
- A direct Supervisor of any of the above child care staff

To apply for EIP go to www.tsg.suny.edu or call 1-800-295-9616.

The Chautauqua Child Care Association
Presents
The 3rd Annual Chautauqua Child Care Conference
Saturday April 25, 2009
Radisson Hotel
150 West Fourth Street
Jamestown, NY 14701

Co-sponsored by: YWCA of Jamestown, V.O.I.C.E./CSEA, Chautauqua Child Care Council, Bonny Scott-Sleight

Keynote Speaker Gregory Edwards, Chautauqua County Executive
The Economic Impact of Child Care in Chautauqua County

Also included in the conference package:

- 7 hours approved training, including workshops in all mandated training areas.
- Continental Breakfast
- Luncheon

Scholarship funding to participate in this training may be available through the Educational Incentive Program (EIP). For more information or to apply for a scholarship, visit www.tsg.suny.edu. You may also contact EIP at eip@tsg.suny.edu or 800-295-9616. Payment in full, either in the form of a check, EIP Award Letter or a combination, must accompany your registration.

The Chautauqua Child Care Association provides professional development training opportunities for all modalities of child care providers. Workshops will be presented in all mandated training categories. We hope you will take advantage of this local, affordable, quality training opportunity. Please contact the Chautauqua Child Care Association if you have any questions. Call 716-672-5996

Please post, pass along or make copies as needed

Schedule		Training Credit
7:45 – 8:15	Registration, Continental Breakfast	
8:15 – 9:45	Workshop 1	1.5 hours
10:00 – 11:30	Workshop 2	1.5 hours
11:45 – 1:00	Lunch with Keynote Speaker	1.0 hours
1:15 – 2:45	Workshop 3	1.5 hours
3:00 – 4:30	All Conference Meetings on Regulations	1.5 hours
		Total 7 hours

Registration Deadline April 11, 2009, No Late Registrations Accepted

Registration Limited to First 100 Participants

Registration Fee \$75.00 (includes continental breakfast and lunch)

All Registrations Must be Paid in Full at the time of Registration

(Workshops will be presented in all mandated training categories.)

Conference room temperature cannot be guaranteed. Bring a sweater!!

Driving Directions:

North, East, and West

I-90 (NYS Thruway) to Exit 59 (Dunkirk/Fredonia). Turn left onto Route 60 South, proceed to Jamestown. Turn right on Fourth Street. Hotel is several blocks down on right.

South I-86 to Jamestown Exit, turn left onto Route 60 South to Fourth Street. Turn Right on Fourth Street. Hotel is several blocks down on right.

Please clip and return one copy for each person registering.

Name _____
Street Address _____
City _____ County _____
State _____ Zip _____
Phone(____) _____ Fax(____) _____
E-mail _____

Please Check Below

I am
Family ____
Group Family ____
Center Based ____
School-age ____
Head Start/UPK ____

Amount Enclosed _____

(\$75.00 Registration Must be postmarked no later than April 11, 2009

Make checks payable to and mail to:

Chautauqua Child Care Association, 11 Clark St., Fredonia, NY 14063

Please Select One Luncheon Choice: (check one)

- French Dip Roast Beef
- Oven Baked Chicken
- Julienne Salad
- Vegetarian Salad

American Red Cross is offering the following CPR & First Aid Courses:

<p>Jamestown Site Adult, Infant, Child CPR 9am-4pm Saturdays, 2/21/09</p> <p>First Aid for Child Care Providers 6pm-10pm Wednesday, 2/18/09 & 3/25/09</p>	<p>Dunkirk Site Adult, Infant, Child CPR 9am-4pm Saturday, 1/17/09 & 3/21/09</p> <p>First Aid for Child Care Providers 6pm-10pm Thursday, 1/22/09</p>
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OCFS Categories for each course listed above are:

- Nutrition & health needs of infants and children
- Safety and security procedures

To register or for more information on the courses contact:

716-664-5115 or email ccarc@netsync.net (Jamestown site)

716-366-4433 or email dkarc@netsync.net (Dunkirk site)



NYS Medication Administration Training (MAT)

This training will prepare you to meet the new medication regulations. Without completing this training, a child care provider will be prohibited from administering any type of medication as defined by the NYS Office of Children and Family Services regulations.

This course is offered on an “as needed” basis and there must be a minimum of 2 participants in order for the class to be held.

The cost is \$150 however you can apply for a \$100 grant.

OCFS Categories for this course are:

- Nutrition and health needs of infants and children
 - Child day care program development
 - Safety and security procedures
- Business record maintenance and management
- Statutes and regulations pertaining to child day care

**Taking the Medication Administration Training (MAT)
course just got more convenient!!!**

***Medication Administration Training Independent Study is another option that you can consider to look into as you decide on becoming MAT certified.

For more information and/or to get on a list contact the Child Care Council at 661-9430.

Other Training Opportunities

NAEYC's 18th National Institute for Early Childhood Professional Development

DATE: June 14-17, 2009

LOCATION: Charlotte Convention Center, Charlotte, North Carolina

FOR MORE INFORMATION CONTACT: National Association for the

Education of Young Children at

1-800-424-2460 or www.naeyc.org

2009 19th Annual National Association for Family Child Care

DATE: June 25-27, 2009

LOCATION: Marriot Baltimore Waterfront, Baltimore, Maryland

FOR MORE INFORMATION CONTACT: National Association for

Family Child Care at 1-800-359-3817

Professional Development Training Registration Form

Please feel free to make copies if needed

Training Date(s)	Training Title	Register BY This Deadline Date	Number Attending	Deposit Amount
01/12/09	Child Abuse & Maltreatment	01/07/09		
01/16/09	Child Abuse / SIDS/ SBS	01/12/09		
01/23/09	Record Keeping & Business Taxes	01/19/09		
01/26/09	The Art of Creating a Nutritious Palette	01/21/09		
02/04/09	Remembering, Caring & Sharing	01/29/09		
02/09/09	Music Makes You Smarter, Let's Get Smarter Together!	02/04/09		
02/17/09	Understanding Child Protective Services and Related Services	02/11/09		
03/04/09	Environments That Nurture Early Literature & Literacy	02/27/09		
03/10/09	The Art of Creating a Nutritious Palette	03/04/09		
03/24/09	SIDS/SBS	0318/09		
		TOTALS		

Name(s): _____

Program Name: _____

Address: _____

Day Phone: _____ Evening Phone: _____

Please make check payable and send along with this form to:

Chautauqua Child Care Council, 402 Chandler St., Jamestown, NY 14701

Attention: Lorinda Quinn

Questions: Please call the Chautauqua Child Care Council at 716-661-9430 ext. 292